



Ross Township  
Parks and Recreation  
1000 Ross Municipal Drive  
Pittsburgh, PA 15237  
412.931.7041

ROSS TOWNSHIP  
PARKS AND RECREATION DEPARTMENT  
REFUND POLICY FOR PROGRAM FEES

This refund policy applies to ongoing classes and one-time programs. This policy does not apply to rental fees. Please refer to the 'rental policies and rules' section of our website by clicking [here](#) for the refund policy for rentals.

If you cancel your class registration before the start of the first class or the individual program, the Ross Township Recreation Department will return 100% of the fees that were originally paid minus any fees that were incurred for payment processing.

If you cancel your class registration after the start of the first day of a program for an ongoing class, the Recreation Department will refund 50% of the fees that were originally paid minus any fees that were incurred for payment processing.

If you cancel your class registration after the start of a one-time program, the Recreation Department will not refund any portion of the fees paid for the class.

Exceptions can be made to the program fee return policy on a case-by-case basis for situations that arise that are beyond the control of the participant (medical emergency, family emergency, etc.), if the request for refund is submitted in writing within one week of the date of the enrollee's program or class.