

COMMITTEE MEETING AGENDA
SEPTEMBER 19, 2016
6:30 P.M.

OTHER

- 1. Second Location for Splash Park Study**
- 2. Cemetery Lane Land**
- 3. ALCOSAN'S Grow Grant Program**
- 4. Amendment to Zoning of Residential Accessory Structures.**
- 5. Records Destruction**

***EXECUTIVE SESSION TO FOLLOW**

**ROSS TOWNSHIP BOARD OF COMMISSIONERS
AGENDA
SEPTEMBER 19, 2016
7:30 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
INVOCATION**

PUBLIC COMMENT ON AGENDA ITEMS (5 minute limit)

PETITIONS AND COMPLAINTS –

RESOLUTIONS TO BE ADOPTED

**Resolution No. 2214 – Declaring the intent to dispose of records as set forth in the
Municipal Records Manual approved December 16, 2008.**

ORDINANCES TO BE INTRODUCED

ORDINANCES TO BE ENACTED

CONSENT AGENDA

- 1. Approval of Minutes –**
- 2. Payment of Bills and Financial Report**

PLANNING COMMISSION

**Z-16-2 – Daniel Turo requesting Conditional Use approval to operate a chiropractic
office on property located at 460 Lowries Run Road in an R-1 Zoning District of
the 4th Ward.**

PLANNING/ZONING DEVELOPMENT COMMITTEE REPORT

SOLICITOR'S REPORT

RECREATION COMMITTEE REPORT

ADMINISTRATION/LEGISLATIVE COMMITTEE REPORT

PUBLIC WORKS COMMITTEE REPORT

PUBLIC SAFETY/POLICE COMMITTEE REPORT

PUBLIC SAFETY/FIRE/FIRE POLICE/EMS COMMITTEE REPORT

MANAGER'S REPORT

COMMISSIONERS COMMENTS

Patrick Mullin
Jack Betkowski
Daniel DeMarco
Grace Stanko
David J. Mikec
Lana Mazur
Stephen L. Korbel
Richard Avon
Jeremy Shaffer

CITIZEN COMMENTS (*5 minute limit*)

ADJOURNMENT

ORDINANCE NO. ____
TOWNSHIP OF ROSS
ALLEGHENY COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE TOWNSHIP OF ROSS, COUNTY OF ALLEGHENY, PENNSYLVANIA REPEALING AND REPLACING A PORTION OF CHAPTER 27-906.6.D: RESIDENTIAL ACCESSORY STRUCTURE OF THE ROSS TOWNSHIP CODE OF ORDINANCES

WHEREAS, the Ross Township Board of Commissioners has considered changes to the Township's Zoning Ordinance in order to define and regulate the number of residential accessory buildings; and

WHEREAS, in order to clearly define a maximum number of residential structures permitted per zoned lot within the Township; and

NOW THEREFORE, the Board of Commissioners of Ross Township, Allegheny County, Pennsylvania hereby ordains and enacts, the amendment of the referenced sections of the Township Code of Ordinances regarding residential accessory structures as follows:

SECTION 1:

Chapter 27 of the Ross Township Code of Ordinances is hereby amended to add and establish the following:

§27-906.6.D Residential Accessory Building and Structures.

(1) Residential accessory buildings and or structures as defined in §27-202 *Definitions* shall meet the following standards:

- a) *Front Yard*. Shall not be permitted within the required front yard, being the area from the front of the principal building and the street.
- b) *Side Yards*. May be located within the required side yard, being the area extending from either side of the front to rear wall of the principal building to the side property line, and shall not be located closer than 5 feet to any side property line.
- c) *Rear Yard*. May be located within the required rear yard, being the area from the rear wall of the principal building to the rear property line, and shall not be located closer than 15 feet to the rear property line if the square footage is

between 100 to 720 square feet and not closer than 5 feet to the rear property line if the square footage is 99 square feet or less.

- d) *Size, Height and Maximum Number.* No more than two (2) residential accessory buildings with a combined square footage of 720 square feet shall be permitted per zoned lot within the Township and the height of each shall not exceed 14 feet as measured from the finished floor level to the peak.

SECTION 2:

Any ordinance or part thereof in conflict herewith, is hereby repealed to the extent of said conflict.

SECTION 3:

The amendments to this Ordinance shall take effect in accordance with applicable law.

ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF ROSS TOWNSHIP THIS _____ TH DAY OF _____, 2016.

ATTEST:

Douglas Sample, Township Manager

TOWNSHIP OF ROSS

BY: _____

President, Board of Commissioners

office of a banking company.

Basement or cellar - an enclosed area partly or completely below grade. No basement or cellar in a dwelling may contain a dwelling unit.

Bed and breakfast - an owner occupied single-family dwelling, containing a common kitchen and dining room, in which not more than five guests bedrooms for lodging, long or short-term is provided for compensation and in which meals for lodgers may also be provided. This use shall not include group homes.

Board - refers to the Ross Township Zoning Hearing Board.

Boarder - a person occupying any room or group of rooms forming a single, habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes, and paying compensation for lodging or board by pre-arrangement for a week or more at a time to an owner or operator. Any person occupying such room or rooms and paying such compensation without rearrangement or for less than a week at a time shall be classified for purposes of this Chapter not as a roomer, boarder or lodger, but as a guest of a commercial lodging establishment (motel or hotel).

Boarding or rooming house - a dwelling, or part thereof, in which lodging is provided for compensation by an owner or operator to three or more nontransient adults who are unrelated to the provider, and who require no special assistance or service beyond food and shelter.

Buildable area - the portion of lot bounded by required yards.

Building - a structure under roof, used for the shelter or enclosure of persons, animals, or property. The word "building" shall include any part thereof and refers to the main building.

(1) *Building, accessory* - a subordinate building located on the same lot as a main building and clearly incidental and subordinate to the main building. Any portion of a main building devoted to an accessory use is not an accessory building.

(2) *Building, principal* - a building in which is conducted, or is intended to be conducted, the primary use of the lot on which it is located.

Building coverage - the total horizontal area covered by all buildings, including the main structure and all accessory structures on a lot divided by the lot area of that lot expressed as a percentage. Accessory structures include any covered enclosures. [Ord 2308]

Building height - a vertical distance measured from the average elevation of the proposed finished grade around and at the structure to the highest point of the roof and flat roofs, to the deck lines of mansard roofs, and to the mean height between eaves and ridge for gable, hip and gambrel roofs.

Building Code Official - the person appointed by the Township to such office who holds a valid certification card from the Commonwealth of Pennsylvania, Department of Labor and Industry, as a Building Code Official. [Ord. 2288]

Building line - a line parallel to the lot line, a distance therefrom as prescribed in this Chapter for a required yard and where there is no required yard, then the lot line.

be from actual site survey rather than deed description.

Skilled care - professionally supervised nursing care and related medical or other health services provided for a period exceeding 24 hours to an individual who is not in need of hospitalization but whose needs are such that they can only be met in a nursing home on an inpatient basis and who needs the care because of age, illness, disease, injury, convalescence or physical or mental infirmity. This term includes the provision of daily inpatient services that are needed on a daily basis by the patient, ordered by a physician, which require the skills of and are furnished directly by or under the supervision of technical or professional personnel including, but not limited to, registered nurses, licensed practical nurses, physical therapists, occupational therapists, speech pathologists or audiologists.

Slopes - the ratio of the vertical change in elevation of land over a specified distance, often expressed as a percent.

Special exception - a use permitted in a particular zoning district pursuant to the provisions of this Chapter and Articles VI and IX of the Pennsylvania Municipalities Planning Code, 53 P.S. §§10601 *et seq.*, 10901 *et seq.*

Story (of a building) - that portion of a building included between the surface of any floor and the surface of the floor next above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. A basement shall be considered a building story if more than one-third of the walls are 5 feet or more above the average exterior grade.

Street - includes, street, avenue, boulevard, road, highway, freeway, parkway, lane, alley, viaduct or any other ways used or intended to be used by vehicular traffic or pedestrians whether public or private.

Street line - the dividing line between the street and the lot. The street line shall be the same as the legal right-of-way provided that where a future right-of-way width for a road or street has been established, then that width shall determine the location of the street line.

Structure - any man-made object having an ascertainable stationary location on or in land or water, whether or not affixed to the land.

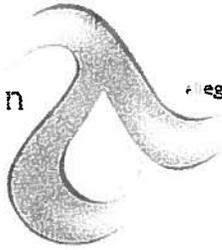
(1) **Structure, accessory residential** - includes, parking spaces for the parking of passenger automobiles; fences, walls, storage sheds, bath houses, private greenhouses, carports, facilities for domestic servants or caretakers employed on the premises, facilities for occasional gratuitous guests, recreational facilities such as tennis courts, paddle tennis platforms and swimming pools.

(2) **Structure, accessory commercial** - includes, commercial accessory buildings or structures, or uses customarily incidental to the uses permitted in the commercial and industrial districts in connection with such uses, except outside storage.

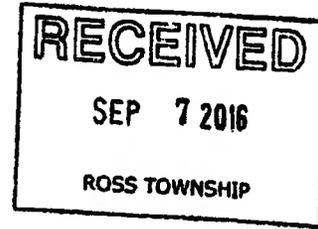
Structural alteration - any change in the supporting members of a building or structure, such as bearing walls or partitions, columns, beams or girders.

Subdivision - the division or redivision of a lot, tract or parcel of land by any means into two or more lots, tracts, parcels or other divisions of land including changes in existing lot lines for the purpose, whether immediate or future, of lease,

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Allegheny County
Sanitary Authority
TM



September 1, 2016

Members of the Board

John Weinstein
Chairman

Gregory A. Jones

Corey O'Connor

Jack Shea

Brenda L. Smith

Sylvia C. Wilson

Rep. Harry Readshaw

Arletta Scott Williams
Executive Director

David W. Borneman, P.E.
*Director
Engineering & Construction*

Arthur M. Tamilia, Esq.
*Director
Environmental Compliance*

William H. Inks, CPA
*Director
Finance & Administration*

Jan M. Oliver
*Director
Regional Conveyance*

Douglas A. Jackson, P.E.
*Director
Operations & Maintenance*

Mr. Douglas Sample
Township Manager
Ross Township
1000 Ross Municipal Drive
Pittsburgh, PA 15237-2725

Re: Green Revitalization of Our Waterways Program
Letter of Interest Submission 2016_01_057

Dear Mr. Sample,

The Allegheny County Sanitary Authority (ALCOSAN) has reviewed your Letter of Interest (LOI) submission for grant funding under the Green Revitalization of Our Waterways (GROW) program. It was determined that your LOI submission meets the goals of the GROW program, and you are invited to submit an application as part of the GROW program. Included with this correspondence, you will find one GROW application package containing the GROW Program Guidelines and the GROW application.

Attachment A "Supplemental Information" provides review comments related to your LOI submission. It is ALCOSAN's expectation that these comments will be addressed in the GROW application. Please contact Timothy Prevost P.E., Manager of Wet Weather Programs at timothy.prevost@alcosan.org with any questions regarding these review comments. Reference the assigned ID number, also found on Attachment A, in the subject line of all correspondence.

As part of the application process, ALCOSAN will host a pre-application meeting to review the application process and respond to applicant questions. ALCOSAN encourages municipal officials to attend this meeting. ALCOSAN will hold these meetings in the ALCOSAN O&M Auditorium at 3300 Preble Avenue, Pittsburgh, PA 15233 on **Tuesday, September 13, 2016 at 1:30 pm** and **Thursday, September 15, 2016 at 1:30 p.m.** Please RSVP by calling Stephanie Conley at 412-734-8733.

All applications and related documentation are due to ALCOSAN by 3:00 PM on Monday, October 31, 2016. There is no guarantee of award.

We look forward to working with you throughout the application process.

Very truly yours,
ALLEGHENY COUNTY SANITARY AUTHORITY

Arletta Scott Williams
Executive Director



Attachment A – Supplemental Information

Applicant Information:

Municipality: Ross Twp.

Project Name: Northgate HS Lining Project

Project Location: Northgate HS

Project #2016_01-057

Contact Name: Doug Sample

Contact Telephone: 412-931-7055

Contact Email:

Date Submitted: 7/28/16

Preliminary Determination of whether LOI Submission meets GROW Program Goals & Objectives

- LOI is consistent with the goals of the program, and the municipality is recommended to submit a project application.
- LOI submitted does not meet the goals of the program; deficiencies are noted in the comments section below.

Supplemental Review Comments:

- The LOI indicated that flow monitoring data is available. Please include all data and calculations to support the project performance reported in the LOI with the GROW Application submittal package.
- Please submit a detailed map of the project site, including the tributary drainage area and proposed modifications of existing stormwater infrastructure as part of the GROW Application submittal package.
- The LOI did not include a preliminary project schedule. This information will be required to be submitted with the GROW Application submittal package.
- Additional information on the cost estimates reported in the LOI are requested to be provided as part of the GROW Application submission package.

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sanitary authority
TM



September 1, 2016

Members of the Board

John Weinstein
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*Director
Operations & Maintenance*

Mr. Douglas Sample
Township Manager
Ross Township
1000 Ross Municipal Drive
Pittsburgh, PA 15237-2725

Re: Green Revitalization of Our Waterways Program
Letter of Interest Submission 2016_01_058

Dear Mr. Sample,

The Allegheny County Sanitary Authority (ALCOSAN) has reviewed your Letter of Interest (LOI) submission for grant funding under the Green Revitalization of Our Waterways (GROW) program. It was determined that your LOI submission meets the goals of the GROW program, and you are invited to submit an application as part of the GROW program. Included with this correspondence, you will find one GROW application package containing the GROW Program Guidelines and the GROW application.

Attachment A "Supplemental Information" provides review comments related to your LOI submission. It is ALCOSAN's expectation that these comments will be addressed in the GROW application. Please contact Timothy Prevost P.E., Manager of Wet Weather Programs at timothy.prevost@alcosan.org with any questions regarding these review comments. Reference the assigned ID number, also found on Attachment A, in the subject line of all correspondence.

As part of the application process, ALCOSAN will host a pre-application meeting to review the application process and respond to applicant questions. ALCOSAN encourages municipal officials to attend this meeting. ALCOSAN will hold these meetings in the ALCOSAN O&M Auditorium at 3300 Preble Avenue, Pittsburgh, PA 15233 on **Tuesday, September 13, 2016 at 1:30 pm** and **Thursday, September 15, 2016 at 1:30 p.m.** Please RSVP by calling Stephanie Conley at 412-734-8733.

All applications and related documentation are due to ALCOSAN by 3:00 PM on Monday, October 31, 2016. There is no guarantee of award.

We look forward to working with you throughout the application process.

Very truly yours,
ALLEGHENY COUNTY SANITARY AUTHORITY

Arletta Scott Williams
Executive Director



Attachment A – Supplemental Information

Applicant Information:

Municipality: Ross Twp.
Project Name: Denny Park Stream Lining
Project Location: Denny Park
Project #2016_01-058

Contact Name: Douglas Sample
Contact Telephone: 412-931-7055
Contact Email:

Date Submitted: 7/28/16

Preliminary Determination of whether LOI Submission meets GROW Program Goals & Objectives

- LOI is consistent with the goals of the program, and the municipality is recommended to submit a project application.
- LOI submitted does not meet the goals of the program; deficiencies are noted in the comments section below.

Supplemental Review Comments:

- The LOI indicated that flow monitoring data is available. Please include all data and calculations to support the project performance reported in the LOI with the GROW Application submittal package.
- Please submit a detailed map of the project site, including the tributary drainage area and proposed modifications of existing stormwater infrastructure as part of the GROW Application submittal package.
- Additional information on the cost estimates reported in the LOI are requested to be provided as part of the GROW Application submission package.
- The LOI did not include a preliminary project schedule. This information will be required to be submitted with the GROW Application submittal package.

RESOLUTION NO. 2214

**ROSS TOWNSHIP
ALLEGHENY COUNTY, PENNSYLVANIA**

A RESOLUTION OF THE TOWNSHIP OF ROSS, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, DECLARING THE INTENT TO DISPOSE OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED DECEMBER 16, 2008.

WHEREAS, the Ross Township Board of Commissioners after due deliberation and by virtue of this Resolution, declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the Municipality;

NOW, THEREFORE, BE IT RESOLVED that The Township of Ross, Allegheny County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

1960 s Check Books
1966 -1986 PAYROLL
1967 TAX
1970 s -1980 s REALESTATE books (6 Boxes)
1971 - 1980 FIREALESTATE REALESTATEPORTS
1972 - 1973 PAYROLL
1972 Tax Receipts
1973-77 Grading Permits
1974 - 1976 FIREALESTATE REALESTATEPORTS
1974 - 1984 Insurance
1975 - 1977 PAYROLL
1976 PAYROLL
1977 FIREALESTATE REALESTATEPORTS
1978 PAYROLL
1979 - 1980 PAYROLL
1979 Accounts Payable
1979 FIREALESTATE REALESTATEPORTS
1979 FIREALESTATE REALESTATEPORTS
1980 -1981 PAYROLL
1980 -1990s COBRA
1980 s Parks and Rec

1980 s Public Works Gen Files
1981 - 1982 PAYROLL
1981 - Fire Reports
1982 - 1983 PAYROLL
1982 FIREALESTATE REALESTATEPORTS
1983 - 1985 SP
1983 FIREALESTATE REALESTATEPORTS
1983 PAYROLL
1984 - 1985 Insurance Claims
1984 - 1985 PAYROLL
1984 FIREALESTATE REALESTATEPORTS
1984 Oct - Dec PAYROLL
1985 - 1992 Budgets
1985 PAYROLL
1986 - 1988 SP
1986 PAYROLL
1987 AIP
1987 PAYROLL
1988 - 1989 PAYROLL
1988 PAYROLL
1989 - 1998 STD
1990 - 1993 JOURNAL ENTRIES
1990 PAYROLL
1990 s Health insurance claims
1991 - 1992 PAYROLL
1991 Check Stubs
1991 PAYROLL
1992 PAYROLL
1992 PAYROLL
1993 - 1994 PAYROLL
1993 Dated File Folders
1993 General Ledger
1993 PAYROLL
1993 PAYROLL
1994 PAYROLL
1995 - 1997 Real Estate
1995 PAYROLL
1995 PAYROLL
1995 SP
1996 -1997 Real Estate Receipts
1996 PAYROLL
1996 PAYROLL
1996 PAYROLL
1996 PAYROLL
1996 Timesheets
1997 - 1999 SP
1997 C-L PAYROLL
1997 General Ledger

1997 General Ledger
1997 Timesheets
1998 - 2000 Real Estate Receipts
1998 TAX M
1999 M-Z TAX
1999 Pay Ledgers
1999 PAYROLL
1999 TAX
1999 TAX
1999 TAX Receipts
1999 TAX Receipts (Box 2)
2000 - 2002 Sewer ACCOUNTS PAYABLE
2000 PAYROLL
2000 TAX
2000 Timesheets
2001 A - M TAX
2002 ACCOUNTS PAYABLE
2002 PAYROLL
2002 PAYROLL
2003 - 2004 Real Estate
2003 PAYROLL
2004 - 2005 PAYROLL
2004 - 2005 TAX
2004 Jan - Aug PAYROLL
2004 Sept - Dec PAYROLL
2005 - 2007 Trouble Letters
2005 Real Estate Reports
2005 Jan - Aug PAYROLL
2005 REALESTATE
2005 Ross Tax Statements 1-000-1-3913
2005 Ross Tax Statements 1-4999
2005 Ross Tax Statements 5000-9999
2005 School Tax Statement 1-4999
2005 School Tax Statement 5000-9999
2005 School Tax Statements 1-000-1-3913
2005 Sept - Dec PAYROLL
2005 TAX
2005 TAX M
2006 Deposit Slips
2006 Jan - June PAYROLL
2006 July - Dec PAYROLL
2006 Ross Tax Statements 1-6999
2006 Ross Tax Statements 7000-1-3971
2006 School Tax Statements 1-6999
2006 School Tax Statements 7000-1-3972
2006 TAX M
2007 - 2008 Deposit Slips
2007 - 2008 JOURNAL ENTRIES / Bank Statements

2007 Jan - June PAYROLL
2007 July - Dec PAYROLL
2007 Ross Tax Statements 0001-4999
2007 Ross Tax Statements 5000-9999
2007 School Tax Statements 5000-8999
2007 School Tax Statements 9000-14052
2008 - 2009 Deposit Slips
2008 Jan- June PAYROLL
2008 July- Dec PAYROLL
2008 TAX
2009 A-G ACCOUNTS PAYABLE
2009 A-L ACCOUNTS REALESTATECIEVABLE
2009 H-P ACCOUNTS PAYABLE
2009 Jan-June PAYROLL
2009 July - Dec PAYROLL
2009 M -Z ACCOUNTS REALESTATECIEVABLE
2009 Q-Z ACCOUNTS PAYABLE
2010 Deposits
2010 JOURNAL ENTRIES

BE IT DULY RESOLVED by the Board of Commissioners of the Township of Ross at a regularly convened meeting held on the 19th day of SEPTEMBER , 2016.

ATTEST:

TOWNSHIP OF ROSS

Douglas Sample
Manager/Secretary

By: _____
Jeremy Shaffer, President
Board of Commissioners



D. Sample

Planning Commission Recommendation
and Lowries Run Overlay Committee Certificate of
Appropriateness

**ROSS TOWNSHIP
PLANNING COMMISSION**

Ross Township
Municipal Building
1000 Ross Municipal Drive
Pittsburgh, PA 15237-2725
Phone: 412-931-7055
Fax: 412-931-3508
www.ross.pa.us

OFFICERS

CHAIRMAN
James M. Wigal

VICE CHAIRMAN
John R. Sample

SECRETARY
Deborah L. Griffin

BOARD LIASION
Dominic J. Rickert
Email: drickert@ross.pa.us

CONSULTING ENGINEER
Ruthann L. Omer, P.E.
Phone: (412) 921-4030 x102
Fax: (412) 921-9960
Email:
romer@gatewayengineers.com

MEMBERS

Joseph Argenas
Nelson H. Erb
William D. Grady, Jr.
Deborah L. Griffin
Larry D. Naimark
Edward Nassan
John R. Sample
Bridget Watson O'Brien

Date of Hearing(s): 7/28 & 8/25/16 (Planning Commission)
9/12/16 (Lowries Run Overlay Committee)

Hearing No.: Z-16-2

Applicant: Daniel Turo

Property Address: 460 Lowries Run Road

Lot & Block No.: 428-N-32 & 428-N-38

Ward: 4

Zoning District: R-1

Request: Conditional Use approval to operate a chiropractic office.

Recommendation: The Planning Commission, having reviewed this application, is of the opinion that it meets the terms as set forth in the Subdivision and Land Development Ordinance, and/or the Zoning Ordinance, and hereby recommends approval of the above Conditional Use application.

The Lowries Run Overlay Committee hereby grants a Certificate of Appropriateness pursuant to Ch. 27, Sec.1801.3 for the Conditional Use with the conditions that the hours of operation be 7 days a week, 8:00 a.m.-6:30 p.m. in accordance with Ch. 27, Sec. 1803.3.A; and signage shall be in conformance with provisions of Ch. 27, Sec. 1804.P(3).

BOC Meeting: This request will be presented to the Ross Township Board of Commissioners at a Public Hearing on **Monday, September 19, 2016** at 7:30 PM at which time you should be present to answer any questions that the Board may have.

For the Board,

Dominic Rickert

Dominic J. Rickert
Zoning Administrator

Memorandum

To: **Ross Township Commissioners**
CC: **Doug Sample and Daniel Berty**
From: **Roseanne Jones**
Date: **September 16, 2016**
RE: **General Fund Vendor Payments for September 19, 2016**

The Finance Department is asking for approval for payment for the following checks.

1. Checks are being issued from the FNB Payroll Account in the amount of **\$184,251.87**. These payments are for the payroll of September 9, 2016:

Employee Checks: #2519 to #2536
Direct Deposit Transfers: #37496 to #37617

2. Checks are being issued from the FNB Payroll Account, for payroll related deductions, in the amount of **\$100,129.85**. These payments are for the payroll of September 9, 2016:

Vendor Checks: #2537 to #2539 \$10,258.24
Wire Transfers: #749 to #753 \$89,871.61

3. Checks are being issued from the FNB Checking Accounts, in payment for outstanding invoices, to our vendors in the amount of **\$1,079,652.00**.

Vendor Checks (General): #4006 to #4089 for \$674,379.13
Vendor Checks (Sewer): #3123 to #3125 for \$190,150.21
Vendor Checks (Cap. Imp.): #4119 to #4123 for \$67,352.23
Pre-Pay Checks (General): #3979 to #3982 for \$147,621.21
Pre-Pay Checks (Cap. Imp.): #4118 for \$149.22
Voided Checks (due to printing error): #3983 to #4005

TOWNSHIP OF ROSS

General Fund

**Vendor Payments to be Approved
For Payment on September 19, 2016.**

**Checks 3979 to 3982 & 4006 to 4089
In the amount of \$822,000.34**

FY 2016

Ross Township
CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 239			
3979	09/13/2016	3128 HOME DEPOT CREDIT	837.19
01-409-250000		REPAIR & MAINTENANCE SUPPLIES	159.43
01-436-250000		REPAIR & MAINTENANCE SUPPLIES	74.40
01-409-250000		REPAIR & MAINTENANCE SUPPLIES	36.42
01-436-250000		REPAIR & MAINTENANCE SUPPLIES	217.54
01-433-250000		REPAIR/MAINTENANCE SUPPLIES	52.70
01-409-250000		REPAIR & MAINTENANCE SUPPLIES	18.94
01-436-250000		REPAIR & MAINTENANCE SUPPLIES	277.76
3980	09/13/2016	245 MUNICIPAL EMPLOYERS	141,469.34
01-400-156000		HEALTH/MEIT INSURANCE	5,897.00
01-400-157000		STD/LTD/LIFE	66.00
01-401-156000		HEALTH/MEIT INSURANCE	3,100.71
01-401-157000		STD/LTD/LIFE	299.16
01-402-156000		HEALTH/MEIT INSURANCE	453.13
01-402-157000		STD/LTD/LIFE	137.48
01-410-156000		HEALTH/MEIT INSURANCE	64,035.63
01-410-157000		STD/LTD/LIFE	8,492.36
01-413-156000		HEALTH/MEIT INSURANCE	3,399.30
01-413-157000		STD/LTD/LIFE	169.42
01-419-157000		STD/LTD/LIFE	149.10
01-430-156000		HEALTH/MEIT INSURANCE	47,077.71
01-430-157000		STD/LTD/LIFE	2,588.26
01-451-156000		HEALTH/MEIT INSURANCE	1,988.62
01-451-157000		STD/LTD/LIFE	100.68
01-487-160000		RETIRED EMPLOYEES	3,514.78
CHECK RUN: 239			2
			NUMBER OF CHECKS:
			142,306.53
			0
			NUMBER OF EPAYMENTS:
			0.00
			142,306.53
CHECK RUN: 241			
3981	09/15/2016	120344 BELSON OUTDOORS LLC	3,722.68
01-454-250000		REPAIR & MAINTENANCE SUPPLIES	3,722.68
3982	09/15/2016	120343 DOG WASTE DEPOT	1,592.00
01-454-250000		REPAIR & MAINTENANCE SUPPLIES	1,592.00
CHECK RUN: 241			2
			NUMBER OF CHECKS:
			5,314.68
			0
			NUMBER OF EPAYMENTS:
			0.00
			5,314.68
CHECK RUN: 243			
*	4006	09/16/2016 1 A & A CONCRETE PRODUCTS INC	792.00
	01-436-250001	CULVERTS	792.00
	4007	09/16/2016 5 A & H EQUIPMENT COMP	1,129.76
	01-437-251000	VEHICLE PARTS	1,074.65
	01-437-251000	VEHICLE PARTS	55.11

'FY 2016

Ross Township
CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
4008	09/16/2016	103492 ALL-CLEAN BUILDING SERVICES		3,023.00
		01-409-450000 CONTRACTED SERVICES	3,023.00	
4009	09/16/2016	120271 ALLIED COMMUNICATIONS		557.00
		01-437-251000 VEHICLE PARTS	557.00	
4010	09/16/2016	39 ATLAS CLAY & METAL P		2,593.96
		01-436-265000 PIPE	532.70	
		01-436-265000 PIPE	30.00	
		01-436-265000 PIPE	750.30	
		01-436-265000 PIPE	694.40	
		01-436-265000 PIPE	297.60	
		01-436-265000 PIPE	288.96	
4011	09/16/2016	2085 BATTERIES PLUS		24.94
		01-410-451002 INFORMATION SYSTEM MAINTENANC	24.94	
4012	09/16/2016	94 BERKELEY HILLS VOLUN		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4013	09/16/2016	103513 BETHS BARRICADES		200.00
		01-433-266000 SIGN MATERIALS	200.00	
4014	09/16/2016	118167 BIG DADDY WILDLIFE REMOVAL		925.00
		01-410-450004 ANIMAL CONTROL	925.00	
4015	09/16/2016	100345 BRIGHTON MUSIC CENTER		1,900.00
		01-451-210100 PROGRAM SUPPLIES	1,900.00	
4016	09/16/2016	3372 BRIMMEIER & ASSOCIATE		7,223.41
		01-404-314000 LEGAL SERVICES	6,585.91	
		01-404-314000 LEGAL SERVICES	595.00	
		01-404-314000 LEGAL SERVICES	42.50	
4017	09/16/2016	100198 BURKS LAWN AND SAW INC		238.45
		01-437-251000 VEHICLE PARTS	238.45	
4018	09/16/2016	521 CAMPBELL DURRANT BEATTY PALOMB		3,169.90
		01-404-350000 SPECIAL LEGAL COUNSEL	2,679.40	
		01-404-350000 SPECIAL LEGAL COUNSEL	490.50	
4019	09/16/2016	3077 CARQUEST AUTO PARTS		159.98
		01-437-251000 VEHICLE PARTS	161.06	
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	-1.08	
4020	09/16/2016	100311 CATHERINE A. CONLEY, ESQUIRE		1,406.00
		01-414-314001 LEGAL SERVICES	1,406.00	
4021	09/16/2016	62 CERTIFIED LABORATORI		641.54
		01-437-232000 VEHICLE FUEL/DIESEL	264.30	
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	377.24	
4022	09/16/2016	2685 COMCAST		510.15
		01-407-451000 MAINTENANCE CONTRACTS	105.95	
		01-430-451000 MAINTENANCE CONTRACTS	154.35	

FY 2016

Ross Township
 CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
		01-407-451000 MAINTENANCE CONTRACTS	249.85	
4023	09/16/2016	1816 COMDOC INC		1,235.85
		01-401-451000 MAINTENANCE CONTRACTS	1,108.95	
		01-453-342000 PRINTING	126.90	
4024	09/16/2016	119415 COMMONWEALTH OF PA		65.00
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	65.00	
4025	09/16/2016	3487 DEPARTMENT OF REAL ESTATE		7.25
		01-408-310000 PROFESSIONAL SERVICES	7.25	
4026	09/16/2016	3260 DISCOUNT TIRE CENTER		58.00
		01-410-251001 TIRES	58.00	
4027	09/16/2016	120346 DONALDSON, KRISTIN		70.00
		01-369-369500 RENTAL-EVERGREEN COMM. PK	70.00	
4028	09/16/2016	120345 DUQUESNE LIGHT COMPANY		17,061.50
		01-433-450003 TRAFFIC SIGNAL OPERATION	724.54	
		01-434-361000 ELECTRICITY	16,336.96	
4029	09/16/2016	21 DUQUESNE LIGHT COMPA		1,483.24
		01-433-450003 TRAFFIC SIGNAL OPERATION	42.17	
		01-454-361000 ELECTRICITY	107.04	
		01-410-530002 CONTRIBUTION/FIRE POLICE UTIL	104.74	
		01-430-361000 ELECTRICITY	1,002.57	
		01-430-361000 ELECTRICITY	226.72	
4030	09/16/2016	152 EVERGREEN VOLUNTEER		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4031	09/16/2016	155 FAIRVIEW VOLUNTEER F		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4032	09/16/2016	119452 FALCO, ADAM		172.06
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	12.11	
		01-437-251000 VEHICLE PARTS	159.95	
4033	09/16/2016	157 FEDERAL EXPRESS CORP		84.97
		01-410-200012 DETECTIVE SUPPLIES	84.97	
4034	09/16/2016	161 FRANC ADVERTISING		878.85
		01-410-242001 OPERATING SUPPLY/SPEC PROGRAM	571.85	
		01-410-242001 OPERATING SUPPLY/SPEC PROGRAM	307.00	
4035	09/16/2016	119022 GREEN GUARD		19.68
		01-430-236001 SAFETY EQUIPMENT/FIRST AID	19.68	
4036	09/16/2016	110 GROFF TRACTOR & EQUI		90.00
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	90.00	
4037	09/16/2016	2201 GUTTMAN OIL COMPANY		84.72
		01-410-231000 VEHICLE FUEL/GASOLINE	35.42	
		01-410-231000 VEHICLE FUEL/GASOLINE	49.30	
4038	09/16/2016	113 HASTINGS COMPANY		95.94

FY 2016

Ross Township

CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
		01-454-374000 REPAIR/MAINTENANCE/EQUIPMENT	39.98	
		01-430-260000 SMALL TOOLS	29.99	
		01-433-250000 REPAIR/MAINTENANCE SUPPLIES	24.98	
		01-437-251000 VEHICLE PARTS	0.99	
4039	09/16/2016	101842 H & L ELECTRIC		1,224.00
		01-409-370000 REPAIR/MAINTENANCE SERVICES	1,224.00	
4040	09/16/2016	118581 HOVIS AUTO		40.46
		01-410-251000 VEHICLE PARTS	42.60	
		01-437-251000 VEHICLE PARTS	138.20	
		01-437-251000 VEHICLE PARTS	-138.20	
		01-437-251000 VEHICLE PARTS	-2.14	
4041	09/16/2016	2396 JAMES PERKA WINDOW		475.00
		01-409-450000 CONTRACTED SERVICES	475.00	
4042	09/16/2016	103338 KANO LABORATORIES INC		266.83
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	266.83	
4043	09/16/2016	93 KEATING VOLUNTEER FI		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4044	09/16/2016	121 LAUREL GARDENS TIRE		351.90
		01-437-251001 TIRES	351.90	
4045	09/16/2016	3478 LAUREL GARDENS VFC		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4046	09/16/2016	102404 LEFCAKIS CONSULTING		1,982.50
		01-407-451000 MAINTENANCE CONTRACTS	1,732.50	
		01-410-451002 INFORMATION SYSTEM MAINTENANC	250.00	
4047	09/16/2016	2555 LINDY PAVING INC		5,714.19
		01-431-252000 ASPHALT	1,094.10	
		01-431-252000 ASPHALT	1,337.32	
		01-431-252000 ASPHALT	3,282.77	
4048	09/16/2016	102237 MCCLYMONDS		2,018.99
		01-436-250000 REPAIR & MAINTENANCE SUPPLIES	965.36	
		01-436-250000 REPAIR & MAINTENANCE SUPPLIES	531.51	
		01-436-250000 REPAIR & MAINTENANCE SUPPLIES	522.12	
4049	09/16/2016	244 MRM W.C. TRUST		34,494.22
		01-401-354000 WORKERS COMPENSATION	85.56	
		01-402-354000 WORKERS COMPENSATION	61.68	
		01-410-354000 WORKERS COMPENSATION	22,693.07	
		01-411-354000 WORKERS COMPENSATION	243.95	
		01-413-354000 WORKERS COMPENSATION	59.43	
		01-419-354000 WORKER'S COMPENSATION	1,118.73	
		01-430-354000 WORKERS COMPENSATION	8,936.67	
		01-451-354000 WORKERS COMPENSATION	912.41	
		01-453-354000 WORKERS COMPENSATION	382.72	
4050	09/16/2016	3061 NEXTEL COMMUNICATION		198.49

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Ross Township
 CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
		01-401-321002 TELEPHONE/INTERNET	0.00	
		01-410-321002 CELLULAR PHONE	72.73	
		01-411-321002 CELLULAR PHONE	21.37	
		01-415-321002 CELLULAR PHONE	66.40	
		01-430-321002 CELLULAR PHONE	37.99	
4051	09/16/2016	48 NORTH HILLS AUTO SUPPLY INC		677.38
		01-410-251000 VEHICLE PARTS	116.38	
		01-410-251000 VEHICLE PARTS	187.30	
		01-437-251000 VEHICLE PARTS	12.66	
		01-437-235000 LUBRICANTS	86.04	
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	275.00	
4052	09/16/2016	260 NORTH HILLS C O G		1,200.00
		01-410-451001 MAINTENANCE CONTRACTS/VEHICLE	1,200.00	
4053	09/16/2016	2903 NORTH HILLS PRINTING		311.55
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	311.55	
4054	09/16/2016	2281 NORTH HILLS SCHOOL D		8,033.76
		01-403-318000 COMMISSION/NHSD	8,033.76	
4055	09/16/2016	118939 NWGS COMPANIES		460.00
		01-400-156101 HEALTHCARE HRA ACCT	25.00	
		01-401-156101 HEALTHCARE HRA ACCT	10.00	
		01-402-156101 HEALTHCARE HRA ACCT	10.00	
		01-410-156101 HEALTHCARE HRA	220.00	
		01-413-156101 HEALTHCARE HRA	5.00	
		01-414-156101 HEALTHCARE HRA	5.00	
		01-430-156101 HEALTHCARE HRA	150.00	
		01-451-156101 HEALTHCARE HRA	10.00	
		01-487-160000 RETIRED EMPLOYEES	25.00	
4056	09/16/2016	120338 OFFICE TEAM		2,141.59
		01-401-140000 WAGES-CLERICAL	866.80	
		01-451-130004 WAGES-COMM. CTR. COORDINATOR	635.52	
		01-401-140000 WAGES-CLERICAL	639.27	
4057	09/16/2016	281 PA ONE CALL SYSTEMS		233.68
		01-430-450006 PA ONE CALL SYSTEM	233.68	
4058	09/16/2016	119341 PARTSMaster		205.57
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	205.57	
4059	09/16/2016	102643 PEOPLES NATURAL GAS		466.16
		01-454-362000 GAS/HEATING	21.35	
		01-430-362000 GAS/HEATING	150.00	
		01-430-362000 GAS/HEATING	294.81	
4060	09/16/2016	289 PERRYVILLE VOL FIRE		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4061	09/16/2016	293 PITTSBURGH POST GAZETTE		313.15
		01-404-341000 LEGAL ADVERTISING	104.55	

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Ross Township

CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
		01-414-341000 LEGAL ADVERTISING	208.60	
4062	09/16/2016	2834 PITNEY BOWES		172.05
		01-402-384000 LEASE-MACHINERY&EQUIP.	172.05	
4063	09/16/2016	100025 PITNEY BOWES PURCHASE POWER		803.00
		01-401-325000 POSTAGE	803.00	
4064	09/16/2016	298 POINT SPRING & DRIVE		17.69
		01-437-251000 VEHICLE PARTS	17.69	
4065	09/16/2016	101464 PRPS		2,352.00
		01-368-368120 AMUSEMENT TICKETS	2,352.00	
4066	09/16/2016	306 QUAILL VOLUNTEER FIR		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4067	09/16/2016	449 QUILL CORPORATION		365.23
		01-401-210000 OFFICE SUPPLIES	90.26	
		01-401-210000 OFFICE SUPPLIES	185.24	
		01-410-210000 OFFICE SUPPLIES	89.73	
4068	09/16/2016	100336 ROOTS LAWN SERVICE		1,355.00
		01-413-240000 OPERATING SUPPLIES	305.00	
		01-413-240000 OPERATING SUPPLIES	75.00	
		01-413-240000 OPERATING SUPPLIES	100.00	
		01-413-240000 OPERATING SUPPLIES	50.00	
		01-413-240000 OPERATING SUPPLIES	225.00	
		01-413-240000 OPERATING SUPPLIES	150.00	
		01-413-240000 OPERATING SUPPLIES	225.00	
		01-413-240000 OPERATING SUPPLIES	225.00	
4069	09/16/2016	178 ROSS TOWNSHIP FIRE P		55,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	55,000.00	
4070	09/16/2016	119551 ROTH, DAVID		50.00
		01-368-368200 1ST TO 2ND GRADE BASKETBALL	50.00	
4071	09/16/2016	195 SEVILLE VOLUNTEER FI		62,000.00
		01-411-530000 CONTRIBUTION/VOL FIRE DEPT	62,000.00	
4072	09/16/2016	120341 SHERWIN-WILLIAMS CO.		205.96
		01-454-250002 PERRYVILLE BUSINESS DISTRICT	124.92	
		01-409-250000 REPAIR & MAINTENANCE SUPPLIES	81.04	
4073	09/16/2016	3245 SHULTS FORD		492.52
		01-410-251000 VEHICLE PARTS	5.85	
		01-410-251000 VEHICLE PARTS	288.18	
		01-410-251000 VEHICLE PARTS	169.41	
		01-410-251000 VEHICLE PARTS	29.08	
4074	09/16/2016	1768 SPECTRUM MEDICAL SER		450.00
		01-430-450000 CONTRACTED SERVICES	450.00	
4075	09/16/2016	120342 SPINELLI, MICHAEL		20.00
		01-367-367302 SUMMER RECREATION FIELD TRIPS	20.00	

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Ross Township

CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
4076	09/16/2016	3187 STALEY COMMUNICATION		1,225.66
		01-437-251000 VEHICLE PARTS	330.86	
		01-410-450002 RADIO EQUIPMENT MAINTENANCE	894.80	
4077	09/16/2016	119499 THOMAS H. AYOUB III&ASSOCIATES		1,015.00
		01-410-317100 CIVIL SERVICE/GENERAL	1,015.00	
4078	09/16/2016	844 TIFCO INDUSTRIES		340.10
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	340.10	
4079	09/16/2016	119462 T & M HARDWARE & RENTAL, INC.		134.12
		01-410-319000 K-9 CORPS	2.69	
		01-430-260000 SMALL TOOLS	22.68	
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	8.98	
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	65.73	
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	4.76	
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	4.94	
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	0.96	
		01-413-240000 OPERATING SUPPLIES	23.38	
4080	09/16/2016	99882 TRAFFIC CONTROL		906.38
		01-433-450001 TRAFFIC SIGNAL MAINTENANCE	204.75	
		01-433-450001 TRAFFIC SIGNAL MAINTENANCE	359.00	
		01-433-450001 TRAFFIC SIGNAL MAINTENANCE	342.63	
4081	09/16/2016	318 TRI STATE HOSE & SUP		149.49
		01-437-251000 VEHICLE PARTS	149.49	
4082	09/16/2016	325 UNIFIRST		419.95
		01-430-238000 UNIFORM RENTAL	245.45	
		01-430-238000 UNIFORM RENTAL	147.20	
		01-409-450000 CONTRACTED SERVICES	27.30	
4083	09/16/2016	89 VERIZON		326.88
		01-410-321000 TELEPHONE	73.94	
		01-410-323000 VOICE GRADE TRANSMISSION SERV	252.94	
4084	09/16/2016	3162 VERIZON WIRELESS		703.99
		01-400-321000 TELEPHONE/INTERNET SVCS	240.06	
		01-401-321002 TELEPHONE/INTERNET	40.01	
		01-402-321002 TELEPHONE/INTERNET	40.01	
		01-410-321003 CELLULAR PHONE-SCHOOL GUARDS	31.56	
		01-413-321002 CELLULAR PHONE	152.30	
		01-430-321002 CELLULAR PHONE	160.04	
		01-451-321002 CELLULAR PHONE	40.01	
4085	09/16/2016	413 WALSH EQUIPMENT INC.		1,003.77
		01-437-251000 VEHICLE PARTS	545.95	
		01-437-251000 VEHICLE PARTS	177.89	
		01-437-251000 VEHICLE PARTS	279.93	
4086	09/16/2016	341 WEST VIEW FLORAL SHO		60.00
		01-400-470000 GENERAL EXPENSE	60.00	

FY 2016

Ross Township

CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
4087	09/16/2016	343 WEST VIEW WATER AUTH		37.88
		01-430-366000 WATER	37.88	
4088	09/16/2016	100002 WINZER CORPORATION		310.89
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	310.89	
4089	09/16/2016	2802 W.L. ROENIGK, INC.		3,750.00
		01-458-450005 SENIOR CITIZEN BUS	3,750.00	
CHECK RUN: 243			NUMBER OF CHECKS: 84	674,379.13
			NUMBER OF EPAYMENTS: 0	0.00
				674,379.13
			TOTAL NUMBER OF CHECKS: 88	822,000.34
			TOTAL NUMBER OF EPAYMENTS: 0	0.00
				822,000.34

** OUT OF SEQUENCE CHECKS ON REPORT **

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURES:

(DATE)

(DATE)

(DATE)

(DATE)

TOWNSHIP OF ROSS

Sewer Account

**Vendor Payments to be Approved
For Payment on September 19, 2016.**

**Checks 3123 to 3125
In the amount of \$190,150.21**

FY 2016

Ross Township

CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
CASH ACCT 08-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
CHECK RUN: 244				
3123	09/16/2016	30 GIRTYS RUN JOINT SE		182,641.94
		08-429-364001 GIRTYS RUN SEWER AUTHORITY	182,641.94	
3124	09/16/2016	120086 JET JACK INC		7,444.79
		08-430-370000 DEFICIENCY CORRECTIONS	7,444.79	
3125	09/16/2016	119462 T & M HARDWARE & RENTAL, INC.		63.48
		08-429-250000 REPAIR & MAINTENANCE SUPPLIES	63.48	
	CHECK RUN: 244	NUMBER OF CHECKS:	3	190,150.21
		NUMBER OF EPAYMENTS:	0	0.00
				190,150.21
		TOTAL NUMBER OF CHECKS:	3	190,150.21
		TOTAL NUMBER OF EPAYMENTS:	0	0.00
				190,150.21

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURES:

(DATE)

(DATE)

(DATE)

(DATE)

TOWNSHIP OF ROSS

Capital Improvement

**Vendor Payments to be Approved
For Payment on September 19, 2016**

**Checks 4118 to 4123
In the amount of \$67,501.45**

FY 2016

Ross Township

CHECK REGISTER FOR 9/13/2016 TO 9/19/2016 & CHECK NUMBERS 0 TO 2147483647
CASH ACCT 19-100-000000

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
CHECK RUN: 240				
4118	09/13/2016	3128 HOME DEPOT CREDIT		149.22
		19-439-375000 TOWNSHIP BUILDING IMPROVEMENTS	149.22	
		CHECK RUN: 240	NUMBER OF CHECKS: 1	149.22
			NUMBER OF EPAYMENTS: 0	0.00
				149.22
CHECK RUN: 245				
4119	09/19/2016	102404 LEFCAKIS CONSULTING		53.27
		19-410-500002 HARDWARE REPLACEMENT	53.27	
4120	09/19/2016	120021 MERIT ELECTRICAL INC		5,815.79
		19-439-730000 PUBLIC WORKS BUILDING PROJECT	5,815.79	
4121	09/19/2016	103570 PSX		3,783.60
		19-410-500003 CAMERA SYSTEM UPGRADES	678.35	
		19-410-500003 CAMERA SYSTEM UPGRADES	766.87	
		19-410-500003 CAMERA SYSTEM UPGRADES	2,338.38	
4122	09/19/2016	3173 ROSS MAINTENANCE		279.65
		19-439-375000 TOWNSHIP BUILDING IMPROVEMENTS	279.65	
4123	09/19/2016	120022 WHEELS MECHANICAL INC		57,419.92
		19-439-730000 PUBLIC WORKS BUILDING PROJECT	57,419.92	
		CHECK RUN: 245	NUMBER OF CHECKS: 5	67,352.23
			NUMBER OF EPAYMENTS: 0	0.00
				67,352.23
		TOTAL NUMBER OF CHECKS:	6	67,501.45
		TOTAL NUMBER OF EPAYMENTS:	0	0.00
				67,501.45

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURES:

(DATE)

(DATE)

(DATE)

(DATE)

TOWNSHIP OF ROSS

Payroll Fund

**Payroll & Payroll Liabilities to be
Ratified for the period of August 22, 2016
Through September 4, 2016**

**Checks 2519 through 2536
Direct Deposits 37496 to 37617
and Wire Transfers 749 to 753
in the amount of \$284,381.72**

ROSS TOWNSHIP
FINANCIAL STATEMENTS



FOR THE EIGHT-MONTH PERIOD

ENDING AUGUST 31, 2016

(unaudited)

**ROSS TOWNSHIP
FINANCIAL STATEMENTS
EIGHT-MONTH PERIOD ENDING AUGUST 31, 2016**

MEMO TO BOARD OF COMMISSIONERS

Financial Statement Analysis 1

GENERAL FUND

**General Fund
Revenue and Expenditures** 3-4

ENTERPRISE FUND

**Sanitary Sewer Fund
Revenue and Expenditures** 6

CAPITAL PROJECT FUND

**Capital Projects Fund
Revenue and Expenditures** 8

LIQUID FUELS FUND

**Liquid Fuels Fund
Revenue and Expenditures** 10

Report Prepared By:

**Dan Berty
Director of Finance**

To: Board of Commissioners

From: Dan Berty, Director of Finance

Subject: **MONTHLY REVIEW OF FINANCIAL STATEMENTS – AUGUST 2016**

General Fund Revenues

Real Estate Tax collections continued in a positive trend, ending August at \$3,620,493, which is 54.2% of the budgeted revenue for the year, approximately \$1,357,260 more than the collections at this time in 2015. Collections are expected to continue to increase as the October 31, 2016 due date approaches. Earned Income Tax collections continued to outpace the monthly benchmark, and finished the month at \$3,098,360, which is 70.4% of the budgeted revenue for the year. Community Development, Police, & Recreation Department Fee Revenues continue to exceed the monthly benchmark of 66.67%. Community Development and Police Departments have already exceeded 100% of the budgeted revenue for 2016.

Due to the timing of development within the Township, License & Permit Fees, continue to be ahead of the expected collections 8 months into the year, at \$647,530, or 90.1% & \$484,496 or 146% respectively of the budgeted revenue for the year. Since some Permitting Fees are contracted out to a 3rd Party Vendor, the Building & Codes portion of the Community Development expenses are well over the expected expenditures for the budget year.

The Total General Fund Revenue is at 61.4%, which is behind the benchmark of 66.67%, largely due to Real Estate collections & Interfund Transfers. Both are expected to continue to increase in the upcoming months, and will be monitored closely.

General Fund Expenses

After eight months of the year, the overall General Fund expenses are at 58.7% of the total budget, which is below the August benchmark of 66.67%.

As mentioned above, Building and Codes expenditures greatly exceeded the benchmark for August due to timing of the contracted professional services for reviewing permits. Street Lighting continues to exceed the monthly benchmark of 66.67% at 87.6%, though Liquid Fuels Revenue will offset some of these increased utility cost. Legal Services continue to be above the monthly benchmark, currently at 73.5% largely due to the need of Special Legal Counsel and Developer related Expenses.

Sewer Fund Analysis

As expected, the Sewer Fund revenues bounced back from a slow July, due to the timing of the billing cycle, finishing at 73.7% for August. Expenditures continued to be below the budgeted benchmark, finishing at 59% of the Budgeted Expenditures. Overall, Sewer Revenues exceeded Sewer Expenditures by \$1,302,151.

Capital Fund Analysis

Capital Fund revenues were at 91.9% of the budgeted benchmark for August, with the Public Works Project Bond Proceeds as the primary revenue source. Expenses for the month were at 71.5% of the budgeted amount. While the Park Improvement Projects exceeded the monthly benchmark, this was due to the timing of large one time payments. As the Public Works building is completed soon, and the Road Program begins, the Township will be able to get a clearer picture of the Capital Fund Expenditures.

Conclusion

Overall, Revenues and Expenditures are where they were expected to be at this time of the year, and the Department's expenditures are generally on budget. The Township's finances appear to be trending positively.



2016 GENERAL FUND SUMMARY

**GENERAL FUND
REVENUE AND EXPENDITURES
FOR THE PERIOD JANUARY 1, 2016 TO AUGUST 31, 2016**

<u>REVENUE</u>	<u>2016 BUDGET</u>	<u>YEAR TO DATE (YTD)</u>	<u>BUDGET VARIANCE</u>	<u>% OF BUDGET REALIZED</u>
REAL ESTATE TAXES	\$ 6,675,000	\$ 3,620,493	\$ 3,054,507	54.2%
REAL ESTATE TRANSFER TAX	\$ 500,000	\$ 328,735	\$ 171,265	65.7%
EARNED INCOME TAX	\$ 4,400,000	\$ 3,098,360	\$ 1,301,640	70.4%
MERCHANTILE TAX	\$ 768,800	\$ 663,887	\$ 104,913	86.4%
LOCAL SERVICE TAX	\$ 660,000	\$ 467,812	\$ 192,188	70.9%
ADMISSIONS TAX	\$ 2,500	\$ 2,320	\$ 180	92.8%
BUSINESS PRIV TAX	\$ 580,000	\$ 362,338	\$ 217,662	62.5%
TAX REVENUE TOTAL	\$ 13,586,300	\$ 8,543,946	\$ 5,042,354	62.9%
LICENSE FEES	\$ 718,600	\$ 647,530	\$ 71,070	90.1%
PERMIT FEES	\$ 331,960	\$ 484,496	\$ (152,536)	146.0%
FINES & COSTS	\$ 156,500	\$ 75,831	\$ 80,669	48.5%
INTEREST INCOME	\$ 8,000	\$ 15,896	\$ (7,896)	198.7%
REGIONAL ASSET DISTRICT	\$ 425,000	\$ 279,839	\$ 145,161	65.8%
DEPARTMENT FEES - COMMUNITY DEVELOPMENT	\$ 104,940	\$ 178,682	\$ (73,742)	170.3%
DEPARTMENT FEES - POLICE	\$ 357,190	\$ 366,695	\$ (9,505)	102.7%
DEPARTMENT FEES - RECREATION	\$ 191,930	\$ 154,961	\$ 36,969	80.7%
OTHER NON TAX REVENUE	\$ 920,371	\$ 239,543	\$ 680,828	26.0%
INTERFUND TRANSFERS	\$ 1,911,054	\$ 507,811	\$ 1,403,243	26.6%
NON TAX REVENUE TOTAL	\$ 5,125,545	\$ 2,951,286	\$ 2,174,259	57.6%
TOTAL REVENUE	\$ 18,711,845	\$ 11,495,231	\$ 7,216,614	61.4%

**GENERAL FUND
REVENUE AND EXPENDITURES
FOR THE PERIOD JANUARY 1, 2016 TO AUGUST 31, 2016**

<u>EXPENDITURES</u>	<u>2016 BUDGET</u>	<u>YEAR TO DATE (YTD)</u>	<u>BUDGET VARIANCE</u>	<u>% OF BUDGET REALIZED</u>
GENERAL GOVERNMENT				
LEGISLATIVE	\$ 173,425	\$ 128,567	\$ 44,858	74.1%
EXECUTIVE	\$ 335,395	\$ 221,180	\$ 114,215	65.9%
FINANCE	\$ 284,958	\$ 177,802	\$ 107,156	62.4%
TAX COLLECTION	\$ 223,560	\$ 62,687	\$ 160,873	28.0%
LEGAL SERVICES	\$ 132,800	\$ 97,629	\$ 35,171	73.5%
DATA PROCESSING	\$ 119,090	\$ 23,721	\$ 95,369	19.9%
ENGINEERING	\$ 205,000	\$ 76,657	\$ 128,343	37.4%
BUILDINGS	\$ 235,700	\$ 114,484	\$ 121,216	48.6%
TOTAL GENERAL GOVERNMENT EXPENSES	\$ 1,709,928	\$ 902,726	\$ 807,202	52.8%
PUBLIC SAFETY				
POLICE DEPARTMENT	\$ 6,570,130	\$ 4,292,656	\$ 2,277,474	65.3%
SCHOOL CROSSING GAURDS	\$ 230,670	\$ 112,901	\$ 117,769	48.9%
FIRE DEPARTMENT	\$ 1,087,421	\$ 221,953	\$ 865,468	20.4%
TOTAL PUBLIC SAFETY EXPENSES	\$ 7,888,221	\$ 4,627,510	\$ 3,260,711	58.7%
COMMUNITY DEVELOPMENT				
BUILDING AND CODES	\$ 278,306	\$ 447,572	\$ (169,266)	160.8%
PLANNING & ZONING	\$ 137,470	\$ 107,223	\$ 30,247	78.0%
EMERGENCY MANAGEMENT	\$ 3,750	\$ 465	\$ 3,285	12.4%
TOTAL COMMUNITY DEVELOPMENT EXPENSES	\$ 419,526	\$ 555,259	\$ (135,733)	132.4%
PUBLIC WORKS				
PUBLIC WORKS - GENERAL	\$ 2,714,074	\$ 1,826,132	\$ 887,942	67.3%
ROAD MAINTENANCE	\$ 36,500	\$ 17,548	\$ 18,952	48.1%
SNOW REMOVAL	\$ 602,500	\$ 347,443	\$ 255,057	57.7%
TRAFFIC CONTROL	\$ 91,500	\$ 33,352	\$ 58,148	36.5%
STREET LIGHTING	\$ 201,000	\$ 176,015	\$ 24,985	87.6%
STORM SEWERS	\$ 110,500	\$ 37,304	\$ 73,196	33.8%
VEHICLE REPAIRS	\$ 365,850	\$ 139,938	\$ 225,912	38.3%
TOTAL PUBLIC WORKS EXPENSES	\$ 4,121,924	\$ 2,577,732	\$ 7,794,149	62.5%
RECREATION				
RECREATION - GENERAL	\$ 318,304	\$ 179,294	\$ 139,010	56.3%
RECREATION PROGRAMMING	\$ 130,375	\$ 89,713	\$ 40,662	68.8%
PARK MAINTENANCE	\$ 131,540	\$ 62,356	\$ 69,184	47.4%
TOTAL RECREATION EXPENSES	\$ 580,219	\$ 331,363	\$ 248,856	57.1%
LIBRARY				
LIBRARY CONTRIBUTION	\$ 479,936	\$ 353,202	\$ 126,734	73.6%
TOTAL LIBRARY EXPENSES	\$ 479,936	\$ 353,202	\$ 126,734	73.6%
SENIOR PROGRAMS				
SENIOR CITIZEN BUS	\$ 45,000	\$ 30,000	\$ 15,000	66.7%
TOTAL LIBRARY EXPENSES	\$ 45,000	\$ 30,000	\$ 15,000	66.7%
OTHER EXPENSES				
DEBT SERVICE	\$ 654,078	\$ 117,465	\$ 536,613	18.0%
PENSION OBLIGATIONS	\$ 813,623	\$ 1,150	\$ 812,473	0.1%
RETIREE HEALTH BENEFITS	\$ 42,500	\$ 24,975	\$ 17,525	58.8%
INSURANCE	\$ 195,890	\$ 186,754	\$ 9,136	95.3%
INTERGOVERNMENTAL	\$ 13,000	\$ 12,317	\$ 683	94.7%
INTERFUND TRANSFER	\$ 1,748,000	\$ 1,254,266	\$ 493,734	71.8%
REAL ESTATE REFUND	\$ -	\$ 6,051	\$ (6,051)	0.00
	\$ 3,467,091	\$ 1,602,979	\$ 1,870,164	46.2%
TOTAL EXPENSES	\$ 18,711,845	\$ 10,980,770	\$ 13,987,083	58.7%
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 514,461	\$ 514,461	

2016 SANITARY SEWAGE FUND

SEWER FUND REVENUE AND EXPENDITURES FOR THE PERIOD JANUARY 1, 2016 TO AUGUST 31, 2016
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<u>REVENUE</u>	<u>2016</u> <u>BUDGET</u>	<u>YEAR</u> <u>TO DATE (YTD)</u>	<u>BUDGET</u> <u>VARIANCE</u>	<u>% OF BUDGET</u> <u>REALIZED</u>
SEWER USER FEE - CURRENT	\$ 8,320,000	\$ 6,200,834	\$ 2,119,166	74.5%
SEWER USER FEE - DELINQUENT	\$ 510,000	\$ 328,766	\$ 181,234	64.5%
SEWER USER FEE - CONNECTIONS	\$ 45,000	\$ 9,013	\$ 35,987	20.0%
INTEREST EARNED	\$ 1,500	\$ 3,334	\$ (1,834)	222.3%
SEWER REVENUE TOTAL	\$ 8,876,500	\$ 6,541,948	\$ 2,334,552	73.7%
 <u>EXPENDITURES</u>				
FINANCIAL ADMINISTRATION	\$ 120,250	\$ 80,257	\$ 39,993	66.7%
SEWER TREATMENT COST - ALCOSAN	\$ 5,661,500	\$ 2,990,604	\$ 2,670,896	52.8%
SEWER TREATMENT COST - GIRTY'S RUN	\$ 1,214,600	\$ 684,780	\$ 529,820	56.4%
SEWER TREATMENT COST - OTHER	\$ 215,150	\$ 146,294	\$ 68,856	68.0%
CONSENT ORDER WORK - DEFICIENCY CORRECTIONS	\$ 900,000	\$ 729,807	\$ 170,193	81.1%
CONSENT ORDER WORK - OTHER	\$ 315,000	\$ 158,055	\$ 156,945	50.2%
INTERFUND TRANSFERS	\$ 450,000	\$ 450,000	\$ -	100.0%
SEWER EXPENDITURES TOTAL	\$ 8,876,500	\$ 5,239,797	\$ 3,636,703	59.0%
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 1,302,151	\$ (1,302,151)	

2016 CAPITAL FUND

CAPITAL FUND REVENUE AND EXPENDITURES FOR THE PERIOD JANUARY 1, 2016 TO AUGUST 31, 2016
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<u>REVENUE</u>	<u>2016</u> <u>BUDGET</u>	<u>YEAR</u> <u>TO DATE (YTD)</u>	<u>BUDGET</u> <u>VARIANCE</u>	<u>% OF BUDGET</u> <u>REALIZED</u>
TRANSFER FROM GENERAL FUND	\$ 1,698,000	\$ 1,254,266	\$ 443,734	73.9%
DCNR - RECREATION PARK GRANT	\$ 139,500	\$ -	\$ 139,500	0.0%
PUBLIC WORKS PROJECT BOND PROCEEDS	\$ 4,200,000	\$ 4,293,712	\$ (93,712)	102.2%
INTEREST EARNED	\$ 2,500	\$ 900	\$ 1,600	36.0%
CAPITAL REVENUE TOTAL	\$ 6,040,000	\$ 5,548,879	\$ 491,121	91.9%
<u>EXPENDITURES</u>				
DATA PROCESSING	\$ 7,500	\$ 2,144	\$ 5,356	28.6%
ENGINEER PROFESSIONAL SERVICES	\$ 85,000	\$ 101,235	\$ (16,235)	119.1%
POLICE EQUIPMENT & IMPROVEMENTS	\$ 96,550	\$ 57,560	\$ 38,990	59.6%
PLANNING & DEVELOPMENT PROJECTS	\$ 104,500	\$ 117,805	\$ (13,305)	112.7%
PUBLIC WORKS EQUIPMENT	\$ 85,000	\$ 137,366	\$ (52,366)	161.6%
PUBLIC WORKS BUILDING PROJECT	\$ 4,200,000	\$ 3,793,033	\$ 406,967	90.3%
ROAD PROGRAM	\$ 1,300,000	\$ 65,305	\$ 1,234,695	5.0%
BUILDING IMPROVEMENTS	\$ 140,000	\$ 6,584	\$ 133,416	4.7%
PARK IMPROVEMENT PROJECTS	\$ 180,000	\$ 153,843	\$ 26,157	85.5%
CAPITAL EXPENDITURES TOTAL	\$ 6,198,550	\$ 4,434,875	\$ 1,763,675	71.5%
REVENUES OVER (UNDER) EXPENDITURES	\$ (158,550)	\$ 1,114,004	\$ (1,272,554)	

2016 LIQUID FUELS FUND

LIQUID FUELS FUND REVENUE AND EXPENDITURES FOR THE PERIOD JANUARY 1, 2016 TO AUGUST 31, 2016

<u>REVENUE</u>	<u>2016</u> <u>BUDGET</u>	<u>YEAR</u> <u>TO DATE (YTD)</u>	<u>BUDGET</u> <u>VARIANCE</u>	<u>% OF BUDGET</u> <u>REALIZED</u>
LIQUID FUEL ALLOCATION	\$ 838,126	\$ 859,979	\$ (21,853)	102.6%
INTEREST EARNED	\$ 75	\$ 755	\$ (680)	1006.9%
LIQUID FUELS REVENUE TOTAL	\$ 838,201	\$ 860,734	\$ (22,533)	102.7%
 <u>EXPENDITURES</u>				
TRANSFER TO GENERAL FUND	\$ 838,201	\$ 57,811	\$ 780,390	6.9%
LIQUID FUELS EXPENDITURES TOTAL	\$ 838,201	\$ 57,811	\$ 780,390	6.9%
REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 802,923	\$ (802,923)	

D. Sample



AGENDA

September 22, 2016

ROSS TOWNSHIP PLANNING COMMISSION

Ross Township
Municipal Building
1000 Ross Municipal Drive
Pittsburgh, PA 15237-2725
Phone: 412-931-7055
Fax: 412-931-3508
www.ross.pa.us

OFFICERS

CHAIRMAN

James M. Wigal

VICE CHAIRMAN

John R. Sample

SECRETARY

Deborah L. Griffin

BOARD LIAISON

Dominic J. Rickert
Email: drickert@ross.pa.us

CONSULTING ENGINEER

Ruthann L. Omer, P.E.
Phone: (412) 921-4030 x102
Fax: (412) 921-9960
Email: romer@gatewayengineers.com

MEMBERS

Joseph Argenas
Nelson H. Erb
William D. Grady, Jr.
Deborah L. Griffin
Larry D. Naimark
Edward Nassan
John R. Sample
Bridget Watson O'Brien
James M. Wigal

7:00 P.M. Pledge of Allegiance
Call to Order
Approval of Minutes: August 25, 2016
Approval of Bills
Landscape Awardees

OLD BUSINESS

SP-16-3 Victor Wetzel Associates requesting Site Plan approval for an 85-unit townhouse development and two estate homes located off of Buckhill Road in an R-1 Zoning District of the 4th Ward.

James Wigal, Chairman

MEMORANDUM

TO: BOARD OF COMMISSIONERS

FROM: DOUGLAS SAMPLE

SUBJ: MEETINGS SCHEDULED IN COMMISSIONERS MEETING ROOM

DATE: SEPTEMBER 16, 2016

COMBINED MEETINGS

MONDAY SEPTEMBER 19, 2016 - 6:30 P.M. - General Committee Meeting

" " - 7:30 P.M. - Regular Meeting of the Board

WEDNESDAY SEPTEMBER 21, 2016 - 7:30 P.M. - Fire Chiefs Meeting

THURSDAY SEPTEMBER 22, 2016 - 7:00 P.M. - Planning Commission Meeting

WEDNESDAY SEPTEMBER 28, 2016 - 6:30 P.M. - Bicycle and Pedestrian Committee Meeting

**THURSDAY SEPTEMBER 29, 2016 -10:00 A.M.-
to noon Crossing Guards Safety Training**

COMBINED MEETINGS

MONDAY OCTOBER 3, 2016 - 6:30 P.M. - General Committee Meeting

" " - 7:30 P.M. - Regular Meeting of the Board

**THURSDAY OCTOBER 6, 2016 - 7:00 A.M. -
to 9:00 A.M. Flu Shots**

WEDNESDAY OCTOBER 12, 2016 - 7:00 P.M. - Zoning Hearing Board