

**COMMITTEE MEETING AGENDA**  
**WEDNESDAY, NOVEMBER 9, 2016**  
**6:30 P.M**

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**PENSION INVESTMENT PRESENTATION TO THE BOARD**

1. Frank Burnette, Morrison Fiduciary Advisors, Inc.
  - DFA Small Cap Equity & International
  - Fee Schedule Review

**OTHER**

1. Appointment Policy
2. Storm Water Presentation for December 5, 2016
3. 2017 Budget Review

**Executive Session to follow**

**ROSS TOWNSHIP BOARD OF COMMISSIONERS**

**AGENDA**

**WEDNESDAY, NOVEMBER 9, 2016**

**7:30 P.M.**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
INVOCATION**

**PUBLIC COMMENT ON AGENDA ITEMS (5 minute limit)**

**PETITIONS AND COMPLAINTS – Besin Hysenaj – 318 Tally Drive  
Re: Trails at Evergreen Community Park**

**RESOLUTIONS TO BE ADOPTED**

**Resolution No. 2223 – Approving a revision of the official plan of the Township of Ross, a Planning Module for land development, for the development of a parcel of land identified as 484 Lowries Run Road Building D.**

**ORDINANCES TO BE INTRODUCED**

**Ordinance No. 2380 - Repealing and replacing portions of Chapter 27-202: Definitions of the Ross Township Code of Ordinances.**

**ORDINANCES TO BE ENACTED**

**CONSENT AGENDA**

- 1. Approval of Minutes – September 19, 2016 & October 17, 2016**
- 2. Payment of Bills and Financial Reports**

**PLANNING COMMISSION**

**PLANNING/ZONING REDEVELOPMENT COMMITTEE REPORT**

**SOLICITOR'S REPORT**

**RECREATION COMMITTEE REPORT**

**ADMINISTRATION/LEGISLATIVE COMMITTEE REPORT**

- 1. Request Board approval to accept Northland Public Library's 2017 Budget.**
- 2. Request Board approval of the Appointment Policy relative to applicants to the Township's Authorities, Boards, Commissions and Advisory Boards.**

**PUBLIC WORKS COMMITTEE REPORT**

**PUBLIC SAFETY/POLICE COMMITTEE REPORT**

**PUBLIC SAFETY/FIRE/FIRE POLICE/EMS COMMITTEE REPORT**

**MANAGER'S REPORT**

**COMMISSIONERS COMMENTS**

**Grace Stanko  
David J. Mikec  
Lana Mazur  
Stephen L. Korbel  
Richard Avon  
Patrick Mullin  
Jack Betkowski  
Daniel DeMarco  
Jeremy Shaffer**

**CITIZEN COMMENTS *(5 minute limit)***

**ADJOURNMENT**

**RESOLUTION NO. 2223**

**ROSS TOWNSHIP**  
**ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ROSS, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, APPROVING A REVISION OF THE OFFICIAL PLAN OF THE TOWNSHIP OF ROSS, A PLANNING MODULE FOR LAND DEVELOPMENT, FOR THE DEVELOPMENT OF A PARCEL OF LAND IDENTIFIED AS 484 LOWRIES RUN ROAD BUILDING D.**

**WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the "Pennsylvania Sewage Facilities Act", as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and**

**WHEREAS, Dan Sowers has proposed the development of a parcel of land identified as 484 Lowries Run Road Building D, and described in the attached Sewage Facilities Planning Module, and proposes that such subdivision be served by sewer extension;**

**WHEREAS, Ross Township finds that the subdivision described in the attached Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.**

**NOW, THEREFORE, BE IT RESOLVED that the Ross Township Board of Commissioners hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.**

**BE IT DULY RESOLVED by the Board of Commissioners of the Township of Ross at a regular convened meeting held on the 9<sup>th</sup> day of November, 2016.**

**ATTEST:**

**TOWNSHIP OF ROSS**

\_\_\_\_\_  
**Douglas Sample  
Manager/Secretary**

**By:**

\_\_\_\_\_  
**Jeremy Shaffer, President  
Board of Commissioners**

**ORDINANCE NO. 2380**  
**TOWNSHIP OF ROSS**  
**ALLEGHENY COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF THE TOWNSHIP OF ROSS, COUNTY OF ALLEGHENY, PENNSYLVANIA REPEALING AND REPLACING PORTIONS OF *CHAPTER 27-202: DEFINITIONS OF THE ROSS TOWNSHIP CODE OF ORDINANCES***

**WHEREAS**, the Ross Township Board of Commissioners has considered changes to the Township's Zoning Ordinance in order to define and regulate the number of residential accessory buildings and residential accessory structures; and

**WHEREAS**, in order to clearly define a maximum number of residential accessory buildings and structures permitted per zoned lot within the Township; and

**WHEREAS**, to differentiate between residential accessory buildings and structures;

**NOW THEREFORE**, the Board of Commissioners of Ross Township, Allegheny County, Pennsylvania hereby ordains and enacts, the amendment of the referenced sections of the Township Code of Ordinances regarding the definitions of the same as:

**SECTION 1:**

The definitions as noted in §27-202 of the Ross Township Code of Ordinances are hereby repealed and replaced with the following:

*Building* – a structure under roof, used for the shelter or enclosure of persons or property. The word “building” shall include any part thereof and refers to the main building.

(1) *Building, accessory* – a subordinate building located on the same lot as a principal building and clearly incidental and subordinate to the principal building. Any portion of the principal building devoted to an accessory use is not an accessory building. Accessory buildings shall be any structure meeting the definition of a “building” as defined herein which shall include but not be limited to: garages, storage sheds (not to include small equipment storage closets and or chests), guest houses, and domestic servant or caretaker living quarters employed on the premises.

And,

And,

(2) *Structure, accessory residential* – includes but not be limited to: parking areas for personally owned vehicles, fences, retaining/decorative walls, bath houses, private greenhouses, carports, and recreational facilities such as tennis courts, basketball courts and swimming pools.

**SECTION 2:**

Any ordinance or part thereof in conflict herewith, is hereby repealed to the extent of said conflict.

**SECTION 3:**

The amendments to this Ordinance shall take effect in accordance with applicable law.

**ORDAINED AND ENACTED BY THE BOARD OF COMMISSIONERS OF ROSS TOWNSHIP THIS \_\_\_\_\_ TH DAY OF \_\_\_\_\_, 2016.**

**ATTEST:**

**TOWNSHIP OF ROSS**

\_\_\_\_\_  
**Douglas Sample**  
**Township Manager**

**BY:** \_\_\_\_\_  
**Jeremy Shaffer**  
**President, Board of Commissioners**

## ROSS TOWNSHIP APPOINTMENT POLICY

### PURPOSE:

The purpose of this policy is to provide rules and regulations relative to appointing applicants to the Township's Authorities, Boards, Commissions, and Advisory Boards.

### PROCEDURES:

- An application form for positions on Authorities, Boards, Commissions and Advisory Committees appointed by the Board of Commissioners and information about these positions will be available at Municipal Building and the Township Website.
- Applications will be accepted at any time for any position. Acknowledgement of receipt of an application will be sent within seven (7) business days. Applications will be kept on file at the Township for up to two years from the date of receipt. Applicants may apply for multiple positions.
- When a term expires at the end of a calendar year, the position will be posted on the Township's website, Facebook page, and Twitter account for at least thirty (30) days. Advertisements can also be placed in other publications, if approved by the Board. The Board will conduct an interview with qualified individual applicants for the vacancies at the second meeting in January. Sitting members will be required to apply if they wish to be considered for reappointment.
- Sitting members will serve until the Board appoints their replacement.
- When a vacancy occurs due to a resignation, the position will be posted on the Township's website, Facebook page, and Twitter account for at least thirty (30) days, unless a shorter or longer period is determined by the Board. Advertisements can also be placed in other publications, if approved by the Board. The Board will conduct an interview with qualified individual applicants for vacancies at the convenience of the applicant and Council soon as feasible.
- Applications may be submitted in person at the Municipal Building, by mail, or electronically to the Township Manager before the posted deadline.
- Appointments will be made following the interview by majority vote of the Board of Commissioners.
- Successful appointees will be notified within one week of appointment.
- Full descriptions, responsibilities and lengths of terms for Authorities, Boards, Commissions and Advisory Committees, as well as the names of appointees, appointment dates and term expiration will be posted on the Township website in the appropriate location.

**RESOLUTION NO. 2223**

**ROSS TOWNSHIP**  
**ALLEGHENY COUNTY, PENNSYLVANIA**

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**ALLEGHENY COUNTY, PENNSYLVANIA**

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And,

**DRAFT**

Ross Township Commissioners Meeting  
1000 Ross Municipal Drive  
Pittsburgh, PA 15237  
September 19, 2016  
7:31 p.m.

**COMMISSIONERS PRESENT:** Jeremy Shaffer, Grace Stanko, Lana Mazur, Stephen Korbel, Jack Betkowski, Richard Avon and Patrick Mullin

**ABSENT:** Daniel L. DeMarco and David J. Mikec

**SOLICITOR:** Bonnie Brimmeier, Esq.

**TOWNSHIP MANAGER:** Douglas Sample

**RECORDING SECRETARY:** Deborah Ann Betzler

**DIRECTOR OF COMMUNITY DEVELOPMENT AND BOARD LIAISON:** Dominic J. Rickert

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*Pledge of Allegiance/Invocation*

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**PUBLIC COMMENT ON AGENDA ITEMS - None**

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**PETITIONS AND COMPLAINTS - None**

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**RESOLUTIONS TO BE ADOPTED:**

**Resolution No. 2214 – Declaring the intent to dispose of records as set forth in the Municipal Records Manual approved December 16, 2008.**

**Motion to adopt made by Commissioner Mazur and seconded by Commissioner Mullin.**

**Motion passes – 7 to 0**

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**ORDINANCES TO BE INTRODUCED - None**

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**ORDINANCES TO BE ENACTED - None**

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**CONSENT AGENDA:**

**PAYMENT OF BILLS AND FINANCIAL REPORTS:**

**Motion to approve made by Commissioner Mullin and seconded by Commissioner Mazur.**

**Motion passes – 5 to 0 with 2 abstentions  
Commissioners Mazur and Stanko abstaining**

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Dan Berty highlighted the financial reports, concluding that overall the revenues and the expenditures are where we expected them to be, and so far it's been a positive year for 2016.

Commissioner Shaffer requested that Mr. Berty begin including fund balances in the financial statements, and Mr. Berty agreed to do so. Commissioner Shaffer also asked if Mr. Berty could generate a report for the Board that would show the budgeted amount for the Public Works building and what the expenditures are related to that budget. Mr. Sample asked if Commissioner Shaffer wants the contract prices. Commissioner Shaffer stated yes, he wants the different contracts and how they came in plus or minus on that amount and then also how that relates to the bonds that were let minus the bonds that were repaid. Commissioner Shaffer stated he couldn't determine from what was sent if there was a surplus or if there was a negative on that whole financial transaction. Mr. Berty stated right now there is a surplus, but there are still invoices to come in and be paid, and he stated he will put that together.

Commissioner Betkowski questioned additional revenues anticipated from The Highlands development and The Block at Northway. He stated there should be significant revenues coming in from those two large developments that the Board would want to make some accounting for in their planning. Mr. Berty stated he doesn't have a handle on that right now. Mr. Sample stated he has a preliminary idea, but they are going to be very conservative with their estimate. Commissioner Shaffer stated there are two crosscurrent factors. One is the new developments adding to the tax base. The

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other one is some large property tax appeals. Mr. Berty stated as far as taxable value for the real estate in the township, it's actually gone down since the beginning of the year due to those appeals.

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**PLANNING COMMISSION:**

**Z-16-2 – Daniel Turo requesting Conditional Use approval to operate a chiropractic office on property located at 460 Lowries Run Road in an R-1 Zoning District of the 4<sup>th</sup> Ward.**

Mr. Rickert read the Planning Commission recommendation as follows:

MR. RICKERT: "The Planning Commission, having reviewed this application, is of the opinion that it meets the terms as set forth in the Subdivision and Land Development Ordinance and/or the Zoning Ordinance and hereby recommends approval of the above Conditional Use application. In addition, the Lowries Run Overlay Committee hereby grants a Certificate of Appropriateness pursuant to Chapter 27, Section 1801.3, as well as establish operation hours of seven days a week, 8:00 a.m. to 6:30 p.m., in accordance with Chapter 27, Section 1803.3.A, and signage in conformance with the provisions of Chapter 27, Section 1804.P(3)."

Mr. Rickert stated that the parcels in question are two R-1 currently zoned parcels in between two C-2 districts. Commissioner Avon questioned the hours of operation; and Mr. Turo stated they are 8:00 to 6:30, three days a week. Mr. Rickert stated that to the right on the screen would be Lowries Run, and then to the left would be where the house is, which sits in a type of a dip, and you really can't see the house from Lowries Run. Mr. Rickert stated that Mr. Turo would be maintaining the appearance of a house; and under a conditional use and under the transitional provisions of the ordinance, these two parcels would be retained as an R-1 so that if he ever moves or sells the property, a 7-Eleven or something like that wouldn't be able to come into the site. Upon questioning by Commissioner Avon, Mr. Rickert stated that when Mr. Turo originally came in, he wanted to do a rezoning classification; but in order to forego any potential issues for current residents, the transitional

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provisions of the zoning ordinance were used that allows, as a conditional use, this particular use next to a C-2.

**Motion to approve made by Commissioner Mazur and seconded by Commissioner Avon.**

**Motion passes – 7 to 0**

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**PLANNING/ZONING REDEVELOPMENT COMMITTEE REPORT:**

Commissioner Korbelt stated that the Chick-fil-A and First National Bank development has been given its final approval and site work has begun. The building permits are pending review for the Chick-Fil-A. FNB has yet to submit anything. Chick-Fil-A indicated that they are targeting a first quarter of next year opening.

Commissioner Korbelt also stated that final approval was granted upon receipt for The Barn of a bond and an executed storm water development agreement. He also stated that this development will consist of the construction of a bridge, but there will be no customer or public access to the across-the-bridge property, the former United Methodist Church.

Commissioner Korbelt stated that there was a preconference with the proposed Perrysville apartments, the property that's by the Park 'N Ride at Winter Avenue. He stated the township is anticipating receipt of an application for land development approval very soon, likely to be reviewed at the October Planning Commission meeting.

Commissioner Korbelt also mentioned The Ridge at Highlands is going in front of the Planning Commission September 22 and will likely be in front of the commissioners in October. Mr. Rickert stated that will be October 3. Mr. Sample clarified that the public meeting at the Public Works Building will be the October 17 meeting, and the meeting on October 3 will be for The Ridge.

Lastly, Commissioner Korbelt stated he took a tour of the Public Works building with Commissioner Mazur, Commissioner Mullin and Commissioner Stanko. He stated it's a very impressive building and

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something that the township will be proud of. He stated they're also working on a couple zoning updates, a mixed use overlay district for McKnight Road and the residential accessory structures amendment.

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**SOLICITOR'S REPORT -- None**

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**RECREATION COMMITTEE REPORT:**

Commissioner Mazur stated that the deadline for the magazine will be October 15. She also stated they're taking registrations for Halloween, and you can sign up for the Halloween party. She stated that the last Movie in the Park was Zootopia, and it was moved from Herge, because of the chance of rain, into the gym and was a huge success. There were about 150 people present. That was the last of the series, but possibly some will be held through the winter months in different locations.

Commissioner Mazur stated that Halloween will be celebrated October 31 from 6:00 to 8:00. The police department, the fire departments and fire police will be out driving to make sure the roads are safe. Commissioner Mazur also informed the Board that Herge was just finished this year, and there was a request from Penn State to do a survey questioning how many times residents frequent it, what they think and how they like it. Then information will be put together and brought back to the Board.

Commissioner Mazur thanked Laurel Gardens and Perrysville Fire Departments for all their help when a tree came down on Sewickley Oakmont Road. The tree went through a gas line and electric line and actually shut down the road.

Lastly, Commissioner Mazur stated they have been picking produce every single week and taking it to the Food Bank, and letters have been received saying how appreciative they are, how they love the fresh fruits and vegetables.

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**ADMINISTRATION/LEGISLATIVE COMMITTEE REPORT -- None**

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**PUBLIC WORKS COMMITTEE REPORT:**

Commissioner Korbelt stated that the Board had authorized Public Works to purchase a milling machine so they could make repairs, and he stated he's gotten at least a half a dozen compliments about the machine and the work that it's done, the quality job that the guys are doing and how wonderful it is to get rid of the ugly spots in the road.

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**PUBLIC SAFETY/POLICE COMMITTEE REPORT -- None**

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**PUBLIC SAFETY/FIRE/FIRE POLICE/EMS COMMITTEE REPORT:**

Commissioner Mazur mentioned that on October 13 from 1:00 to 4:00 there will be an active shooter class at the Municipal Building.

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**MANAGER'S REPORT -- None**

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**COMMISSIONERS' COMMENTS:**

Commissioner Mullin stated that the owner of Phil's Citgo, a gas station on Perry Highway, is retiring after 45 years of being in business in Ross Township, and he asked if the Board wanted to present him a plaque or some recognition for his 45 years of service in Ross Township. Commissioner Mazur suggested a proclamation, and Mr. Sample said he would work on it.

Commissioner Stanko, referring to the apartments Commissioner Korbelt mentioned, stated that Perrysville ends at Rochester Road. Commissioner Stanko also stated that October 16 will be the Welcome Party from 1:00 to 4:00. So far they have 15 vendors and are looking for a few more. They have to be Ross Township vendors, and first come, first served. 500 new residents have been invited, and the township staff and police department and one of their dogs will be there, and local politicians have been invited to come and meet them.

Commissioner Korbelt stated that the TIF committee is meeting on Wednesday, September 28 at 4:30 here at the township building in the caucus room.

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Commissioner Avon brought up dead trees. He believes the commissioners need to be able to give all residents the same answers in response to questions about dead trees. He mentioned examples of a tree limb falling on the street, if it's over the township's right-of-way, if it's in the air. Discussion ensued as follows:

MS. BRIMMEIER: "Okay. I'm a little confused. Are you saying like, for example, if I have a dead tree on my property and I call Ross and say, 'Will you come and get rid of it?'"

COMMISSIONER AVON: "No. For example, a person came up to me and pointed out a very huge limb, that if it would come down, it would kill somebody in a car."

MS. BRIMMEIER: "So it's over the road?"

COMMISSIONER AVON: "That one particularly happens to be on our right-of-way. Nick has pointed out -- I think there's been statements in the past where we've taken a stance that Ross does not own trees, and we understand that. Only maybe in our parks. But the issue is when something is over our right-of-way and could fall down --"

MS. BRIMMEIER: "We should be dealing with that."

COMMISSIONER AVON: "Yes. But to date we don't have --"

MS. BRIMMEIER: "A policy?"

COMMISSIONER AVON: "We don't have a policy. And I think if we went out today and you asked five people, you would get five different responses. I think we need to get together, because a lot of good points Nick has brought up and even what others have done. I don't want -- some of that opens us -- for example, if I'm taking a proactive step to guard residents, I'd also -- if something happens to a tree that I can't see -- because, let's be honest. There's a million trees in Ross. Am I liable for the fact that I didn't run and take it down immediately and get an arborist? That would cost us a fortune. So there has to be --"

MS. BRIMMEIER: "Yeah, we do have a means. The township is protected by immunities. But let's say we would be put on notice of a tree branch coming out over the highway and it did fall and somebody did get hurt. We could be potentially liable for that. But absent specific notice, no."

COMMISSIONER AVON: "So I think we still need to put everything -- I think we need to put everything on the table and state"

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as a uniform body, 'This is the stance Ross takes, this is what we back.'

MS. BRIMMEIER: "I think, again, that's maybe something you want to discuss in committee and then, you know, I can advise you what your parameters are.

COMMISSIONER MAZUR: "I'm glad Rick brought this up, because I had that same conversation with the same people today, because in Ross Township it's not just Ross Township roads. We also have county roads, state roads and everything else. And the problem is, for instance, mine is Rochester Road and Sewickley Oakmont. If that tree came down and there's potentially other trees that come down, if it's in a neighbor's yard or is it in the right-of-way of the state, you know, off the side of the road, who do you notify to cut that tree down? And then if it's not in the right-of-way and you drive down a road, potentially I could drive down the road and say there's three trees that will definitely come down because they're rotted. So if the state doesn't own it, we see it, then the property owner, you know --

MS. BRIMMEIER: "If it's on private property, we can notify the property owner that the tree is there, it's a potential liability and that they should take it down or contact the state and ask them to do it.

COMMISSIONER MAZUR: "Okay. So the first step would be to contact the state to tell them that it's in --

MS. BRIMMEIER: "If it's in state property.

COMMISSIONER MAZUR: -- "that right-of-way? Then you would go to the property owner. Okay. Because some of the houses, I don't think some of the people realize that it's the back of their yard, not the front of their yard, and somebody could get killed. I agree totally.

COMMISSIONER AVON: "And I got to be honest. I think there's a lot of rules -- for example, I didn't know this, that if somebody's tree limb is hanging over your property and it falls, when it falls, most people, if you ask them, would assume that it's the property owner's obligation to clean it up and fix their yard. Case law states that once it hits your yard, it's yours.

COMMISSIONER MAZUR: "It's yours.

COMMISSIONER AVON: "And it's an act of God.

MS. BRIMMEIER: "And your recourse on that is when the limb comes over your property, you can cut it even though it's the neighbor's tree.



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Commissioner Shaffer also stated that he, Commissioner Betkowski, Director Berty and Mr. Sample had a pension committee meeting earlier today. They met with Mr. Frank Burnette, who had some recommendations involving change to the investment policy statement to look at another investment class with basically private debt, looking at some semi-bond-like mechanism to try to be able to earn some additional interest rates and diversify a little bit more. The Board will hear a presentation from him next week.

Lastly, Commissioner Shaffer stated he and Commissioner Stanko and Commissioner Mikec attended at least part of the ALOM conference. He thanked Mr. Sample for giving a presentation on pension changes and how we were able to accomplish that here at Ross.

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**CITIZENS' COMMENTS:**

Mr. Harry Armstrong, 500 Browns Lane, Pittsburgh, PA 15237, thanked Commissioner Shaffer for all the time and effort he put into setting the program up to have people from LRC speak up with the plans they had. Mr. Armstrong stated he knows it's not cast in stone, but the people he talked to felt a whole lot better. He also thanked Commissioner Betkowski and Commissioner Korbelt for being there.

Mr. Joe Zawoysky, 123 Fifth Avenue, Pittsburgh, PA 15229, discussed responsibility of trees. He also discussed the commissioners' handbook and that the commissioners are supposed to be the first problem solver. He also stated the old Ross Record had, "We are here to serve," but it's not in the new one. Mr. Zawoysky also provided a copy of a letter he sent out.

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**Motion to adjourn made by Commissioner Mazur and seconded by Commissioner Mullin.**

**Motion passes – 7 to 0**

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**MEETING ADJOURNED AT 8:14 P.M.**

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\_\_\_\_\_  
**Douglas Sample**  
**Manager/Secretary**

By: \_\_\_\_\_  
**Jeremy Shaffer, President**  
**Ross Township Board of**  
**Commissioners**

**Minutes transcribed by *Deborah Ann Betzler, Court Reporter***

# DRAFT

Ross Township Commissioners Meeting  
Ross Township Public Works Building  
225A Cemetery Lane  
Pittsburgh, PA 15237  
October 17, 2016  
7:30 p.m.

**COMMISSIONERS PRESENT:** Jeremy Shaffer, Daniel L. DeMarco, David J. Mikec, Lana Mazur, Stephen Korbel, Richard Avon and Jack Betkowski

**ABSENT:** Patrick Mullin and Grace Stanko

**SOLICITOR:** Bonnie Brimmeier, Esq.

**TOWNSHIP MANAGER:** Douglas Sample

**RECORDING SECRETARY:** Noreen A. Re

**DIRECTOR OF COMMUNITY DEVELOPMENT AND BOARD LIAISON:** Dominic J. Rickert

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*Pledge of Allegiance/Invocation*

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**PUBLIC COMMENT ON AGENDA ITEMS - None**

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**PETITIONS AND COMPLAINTS - None**

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**RESOLUTIONS TO BE ADOPTED:**

**Resolution No. 2222 – 2013, 2014, 2015 and 2016 Real Estate Tax Refunds – Various - \$51,426.37**

**Motion to adopt made by Commissioner Mikec and seconded by Commissioner Mazur.**

Commissioner Betkowski suggested that for the larger refunds that perhaps the township should have representation at the appeal hearing. He did comment that the representative from the school district is relied on heavily in these matters. Commissioner Shaffer

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was in agreement. He stated he spoke with Mr. Hall from the school district, who expressed frustration with the way some of the commercial real estate refunds are being handled, especially ones related to the mall. Ms. Brimmeier commented as follows:

MS. BRIMMEIER: "Well, historically we have not done that, because it's always been my feeling that there is no point -- believe me, I'll take the work. But it's not really lending anything more, because the school district has the same interest and the county as we do. If you want me to go, I'll go. I don't know that it's going to change anything. Just so you understand that that's why. It was a fee saving issue."

Commissioner Shaffer stated he would contact Mr. Hall to inquire if there were any substantial appeals coming up in which the township could be of assistance. Upon inquiry by Commissioner Betkowski if the hearings are open to the public, Ms. Brimmeier responded as follows:

MS. BRIMMEIER: "It starts with a conciliation with the Board of Viewers that is closed. But if you don't come to agreement and you go to a hearing, then that's always open."

**Motion passes – 7 to 0**

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**ORDINANCES TO BE INTRODUCED:**

**Ordinance No. 2379 – Repealing and amending a portion of Chapter 27-906.6.D: Residential Accessory Structure of the Ross Township Code of Ordinances.**

Mr. Rickert stated this closes the loophole where people can put multiple accessory buildings in their backyard. It caps the size to 600 square feet for a 2-car garage and 120 square feet for a standard shed. Mr. Frank Kodrich, 109 1<sup>st</sup> Avenue, Pittsburgh, PA 15229, requested if the Board had any issues with zoning to get them to Mr. Rickert so he could begin the paperwork.

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**PUBLIC HEARING TO BE HELD**

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**ORDINANCES TO BE ENACTED - None**



**CONSENT AGENDA:**

**Approval of Minutes – September 6, 2016**

**Motion to approve made by Commissioner Mikec and seconded by Commissioner Mazur.**

**Motion passes – 7 to 0**



**PAYMENT OF BILLS AND FINANCIAL REPORTS:**

**Motion to approve made by Commissioner Mazur and seconded by Commissioner Mikec.**

**Motion passes – 6 to 0 with 1 abstention**



**LIBRARY BOARD:**

Commissioner DeMarco stated there was a recent fundraiser that raised \$2,000. The budget was received, and the director will be available at the next meeting to address the Board. The budget will be approved at the next meeting or it will just be deemed approved. There was a slight increase from last year. Commissioner Avon commented that as the building ages, the budget will need increased to cover the cost of maintaining the building.



**PLANNING COMMISSION - None**



**PLANNING/ZONING REDEVELOPMENT COMMITTEE REPORT:**

**Board motion to reject all bids for the Evergreen Park Phase II Project and that the project be re-bid in January 2017.**

**Motion made by Commissioner Korbelt and seconded by Commissioner Mazur.**

Commissioner Avon inquired if anything was added to the bid package that would improve the prices. Mr. Sample stated Gateway

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put the bid package together. Mr. Sample also indicated that the contractors who picked up a bid package were contacted and that the bid package was tweaked. He was hopeful that with a winter bid more contractors would be looking for work. The township has a \$31,000 Community Development Block Grant, which would require the township to use prevailing wage.

**Motion passes – 7 to 0**

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**Motion to accept the resignation of Ms. Debbie Griffin from the Township Planning Commission effective October 31, 2016, made by Commissioner Korbel and seconded by Commissioner DeMarco.**

**Motion passes – 7 to 0**

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Commissioner Korbel stated The Container Store and Saks Off Fifth are both open for business. The developer stated the Chick-Fil-A is on schedule for an end of first quarter/beginning of second quarter opening, depending on the weather. Commissioner Korbel also indicated he is working with Mr. Rickert on the mixed use overlay district on the zoning side.

The township was awarded an \$865,000 grant by PennDOT through their Multimodal Transportation Fund to improve the McKnight/Siebert intersection. That grant will add a turning lane and will also result in a sidewalk being constructed from McKnight Road to Babcock Boulevard on Siebert Road. Commissioner Korbel thanked everyone for their efforts in this regard and especially Representative Dom Costa. The total project cost, according to the grant award, was \$1.126 million. The township would be responsible for the balance. Commissioner Korbel stated the Transportation Impact Fee, which was recently imposed, would go towards this cost. This would only be the beginning of improving the intersection. There are other phases of the Siebert intersection across the street that need addressed.

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**SOLICITOR’S REPORT - None**

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**RECREATION COMMITTEE REPORT:**

Commissioner Mazur reminded everyone this Saturday is the Halloween Bash for children at the Municipal Center from 1:00 p.m. to 3:00 p.m. Halloween in the township will be celebrated on the 31<sup>st</sup>. She thanked the Police Department, the Fire Police and all the fire departments who will be on the roads on the 31<sup>st</sup> to make sure the children are safe. She also thanked everyone involved in the ribbon-cutting ceremony, especially Mr. Mike Funk and Ms. Karen Condle for their work in organizing the event.

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**ADMINISTRATION/LEGISLATIVE COMMITTEE REPORT - None**

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**PUBLIC WORKS COMMITTEE REPORT:**

Commissioner Mikec echoed Commissioner Mazur’s thank-yous regarding the ribbon-cutting ceremony. He also thanked Commissioner Mazur for helping to pull everything together for the event. Road paving is actively going on.

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**PUBLIC SAFETY/POLICE COMMITTEE REPORT:**

Commissioner Avon stated the Ross Township Police will hold a crime prevention meeting on Thursday, October 20th, at 7:15 p.m. at the Ross Township Municipal Building. Topics of discussion will include Halloween safety tips, tips to keep your kids safe, tips to keep your property safe and tips on hosting responsible parties.

He also indicated the police will be holding a Distracted Driving seminar on Thursday, November 3rd, at 7:15 p.m. at the Ross Township Municipal Building. This program will focus on keeping teen drivers safe while driving or riding as a passenger in a vehicle. This program is appropriate for all persons ages 12 and over. Adults can also benefit from the program.

Commissioner Shaffer inquired if the chief was aware of solar-powered speed limit signs. There is a strobe light that will flash when someone is exceeding the speed limit. Commissioner Mikec stated they are only helpful for a while. If there is no enforcement, they are not as effective. Chief Ley commented that the majority of the



studies are showing one to three percent of all vehicles are speeding on residential streets. Some streets, such as Babcock Boulevard, are higher. Mr. Sample commented that the stealth camera that no one knows is there is more accurate. Commissioner Mikec stated Bellevue Road is 25 miles an hour, and it is a double-line divided connector roadway.

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**PUBLIC SAFETY/FIRE/FIRE POLICE/EMS COMMITTEE REPORT:**

Commissioner DeMarco stated there will be a fire chiefs' meeting this Wednesday. He already talked to two department heads about some concerns that were raised. The projected budgets for all the fire departments for 2017 have been provided. He thanked the fire departments for their dedication and commitment in risking their lives on a regular basis.

Commissioner Betkowski questioned some of the numbers on the budget page. Commissioner DeMarco stated a lot of it is demographic in terms of the fund drive numbers. Each department received the same amount of money from the township. Discussion ensued regarding the fire departments.

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**MANAGER'S REPORT:**

Mr. Sample was reminiscing about the last time there was a meeting at the Public Works Building about two years ago when there were many issues. Now, a little over two years later, the township has a beautiful state-of-the art building that many municipalities are envious of. He thanked everyone that made it possible. Commissioner Shaffer thanked Mr. Sample and Mr. Funk for their efforts in getting the new building accomplished.

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**COMMISSIONERS' COMMENTS:**

Commissioner DeMarco commented on the ingress and egress to the McKnight-Siebert Shopping Center on Siebert Road. He wanted to make sure that would be discussed with the improvements. Commissioner Shaffer stated moving forward a committee might need to be formed. Commissioner DeMarco stated he had a meeting with Father John Rushovsky of St. Sebastian Church and

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Representative Dom Costa about five or six years ago to discuss the issue. He indicated now is the perfect time.

Commissioner Mikec inquired where the township was in the process of accepting the roads in the Highland Country Club development. Mr. Rickert indicated Phases 1 and 2 are pretty much complete. The township will accept dedication of Phases 1 and 2 once they've met all of Gateway's inspections. Commissioner Mikec suggested doing corings of the roads before they are accepted. Mr. Rickert stated he believed Gateway was on top of that and he would check with them. Commissioner Mikec stated he would like to see the reports.

Commissioner Mikec also inquired as to the maintenance of structures at the parks that were given to certain organizations. He inquired as to what the effort would be to research the legal ownership of those buildings. Ms. Brimmeier responded as follows:

MS. BRIMMEIER: "The only way we would know is if somebody had records or if there was a maintenance agreement, if it was recorded with the Register of Deeds. I would think most likely it did not happen. There's always a chance that somebody was on top of things and did that, but --

COMMISSIONER MIKEC: "Would that be much of an effort?"

MS. BRIMMEIER: "We would have to do title searches."

Commissioner Mikec mentioned the building at Denny Park is in need of repair. Scharmyn Park had buildings built through grant money as well as grant money was used for the lampposts in Perrysville. Ms. Brimmeier commented as follows:

MS. BRIMMEIER: "Let's say you got a CDBG grant for improvement to a park. You're wondering does that obligate someone else to maintain it? No, it does not."

Commissioner Mikec also inquired if PennDOT owns curb to curb and the township receives a grant to do sidewalks in front of businesses and lampposts, if they would be the township's responsibility. Ms. Brimmeier responded as follows:



MS. BRIMMEIER: "No. They would become the property owner's responsibility."

Ms. Brimmeier suggested Commissioner Mikec make a list of the ones he is questioning.

Regarding speed bumps, Commissioner Mikec stated he was involved through his job in a project to remove speed bumps because kids would put their cars up against the speed bumps and squeal their tires at 2:00 in the morning. He stated there are lots of reasons not to have speed bumps. Ms. Lorna Corso complained in her neighborhood in Laurel Gardens that people do not stop at the stop signs. Commissioner Mikec stated that was an enforcement issue.

Commissioner Mazur wished everyone a safe and happy Halloween.

Commissioner Korbelt thanked everyone involved in getting the Public Works Building ready for tonight. He was in agreement that something needs done with the McKnight-Seibert area. He also wished everyone a happy Halloween.

Commissioner Avon stated he recently had some streets paved in his ward. He thanked Mr. Funk for handling concerns residents had with their driveways.

Commissioner Betkowski reminded everyone that October is Breast Cancer Awareness Month and early detection is key.

Commissioner Shaffer also thanked everyone for their efforts in getting the Public Works Building ready for tonight, and he also thanked the Public Works Department for their ongoing efforts. He also commented that Ross Township now has the largest salt dome in Allegheny County. Commissioner Shaffer also inquired as to the chicken ordinance. Commissioner Korbelt indicated at this point there were no real desires to change the current ordinance and that there are provisions under the existing ordinance for animal control and nuisance issues. Commissioner Shaffer also commended the township staff in their efforts in acquiring grants such as the McKnight-Siebert grant as well as grants for park improvements. He



also mentioned the proposed Cemetery Lane Park and the need for volunteers to help with trail construction. Access points for the park were discussed.

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**CITIZENS' COMMENTS:**

Mr. Joe Zawoysky, 123 5th Avenue, Pittsburgh, PA 15229, had some Right-to-Know requests for Mr. Sample. He inquired as to the construction ongoing behind The Barn. Mr. Rickert indicated they are building extra storage pads for their materials. No public will be allowed up there. He also inquired as to the La Quinta. Mr. Rickert stated they are in the middle of their process for changing the property to an assisting living facility. He also inquired as to 6<sup>th</sup> Avenue. Mr. Funk stated Gateway has been working on the design for the area. Mr. Zawoysky also commented that he was unaware he had to renew his library card every two years. He also questioned if he could cut down a lamppost put on his property if he didn't want to maintain it. He inquired if there would be sidewalks installed on Siebert Road and if they would take property. Commissioner Shaffer stated the sidewalks would be in the right-of-way. He also commented on "sidewalks to nowhere."

Mr. Frank Kodrich stated after serving the township in various capacities for 35 years he will be stepping down from the Zoning Hearing Board. He stated he is very proud to be a member of the township. He requested Ms. Brimmeier read an article aloud entitled "Two Ross Officials Lauded," which was from a resident thanking then Commissioners Kodrich and Huber for their efforts in some road repairs. Commissioner Shaffer thanked Mr. Kodrich for his service to the township.

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**Motion to adjourn made by Commissioner DeMarco and seconded by Commissioner Korbel.**

**Motion passes – 7 to 0**

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**MEETING ADJOURNED AT 8:35 P.M.**

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**Douglas Sample**  
**Manager/Secretary**

By: \_\_\_\_\_  
**Jeremy Shaffer, President**  
**Ross Township Board of**  
**Commissioners**

**Minutes transcribed by *Noreen A. Re, Court Reporter***

Memorandum

To: **Ross Township Commissioners**  
CC: Doug Sample and Daniel Berty  
From: Roseanne Jones  
Date: November 3, 2016  
RE: General Fund Vendor Payments for November 9, 2016

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The Finance Department is asking for approval for payment for the following checks.

1. Checks are being issued from the FNB Payroll Account in the amount of **\$173,443.39**. These payments are for the payroll of October 21, 2016:

Employee Checks: #2608 to #2613  
Direct Deposit Transfers: #37844 to #37959

2. Checks are being issued from the FNB Payroll Account, for payroll related deductions, in the amount of **\$129,683.57**. These payments are for the payroll of October 21, 2016:

Vendor Checks: #2614-17 & #2619-21 & #2623 \$16,263.13  
Wire Transfers: #764-766 & #768-769 \$86,553.97  
Quarterly Taxes #2618 & #2622; #767 & #770 \$26,866.47

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3. Checks are being issued from the FNB Payroll Account in the amount of **\$170,447.13**. These payments are for the payroll of November 4, 2016.

Employee Checks: #2624 to #2631  
Direct Deposit Transfers: #37960 to #38067

4. Checks are being issued from the FNB Payroll Account, for payroll related deductions, in the amount of **\$95,981.41**. These payments are for the payroll of November 4, 2016.

Vendor Checks: #2632 to #3634 \$10,190.70  
Wire Transfers: #771 to #775 \$85,790.71

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5. Checks are being issued from the FNB Checking Accounts, in payment for outstanding invoices, to our vendors in the amount of **\$968,489.96**

Vendor Checks (General): #4300 to #4386 for \$858,284.24  
Vendor Checks (Sewer): #3137 to #3141 for \$ 34,851.47  
Vendor Checks (Cap. Imp.): #4134 to #4139 for \$ 60,245.28  
Vendor Checks (Escrow): #5019 for \$ 15,108.97

To: ROSS TOWNSHIP COMMISSIONERS

From: Dan Berty, Director of Finance

Date: November 3, 2016

Subject: NOVEMBER 2016 CHECK RUN

Attached is the Check Run detail listing to be approved at the November 9, 2016 meeting. The following is a brief description of the top four vendors payments listed in the General, Sewer, Escrow and Capital Improvement Fund preliminary check register. These vendor payments comprise 80.59% of the total check register.

<u>NAME / DESCRIPTION</u>	<u>FUND</u>	<u>AMOUNT</u>
<b>US BANK</b> 2015 SERIES A & SERIES B BOND PAYMENT	OPERATING	\$ 536,238.75
<b>MORTON SALT</b> SALT & CINDERS	OPERATING	\$ 134,519.75
<b>GATEWAY ENGINEERS</b> ENGINEERING SERVICES	MULTIPLE	\$ 63,585.02
<b>WEST VIEW WATER</b> TOWNSHIP HYDRANT SERVICE	OPERATING	\$ 46,166.94

Listed below are total monthly payments for November 2016 to the Township Engineer, the Township Attorney, and any other Vendor with a reimburseable expense during the period, less the reimbursements by developers, grants, or bond proceeds:

<b>Gateway Engineers and Surveyors</b>	\$ 63,585.02
Less: Expense Reimbursements	\$ (15,108.97)
Total Costs	<u>\$ 48,476.05</u>
<b>Brimmeier &amp; Associate, Township Attorney</b>	\$ -
Less: Expense Reimbursements	\$ -
Total Costs	<u>\$ -</u>

Please feel free to contact me with any questions. Sincerely,

Dan Berty, Director of Finance



# **TOWNSHIP OF ROSS**

## **General Fund**

**Vendor Payments to be Approved  
For Payment on November 9, 2016.**

**Checks #4300 to #4386  
In the amount of \$858,284.24**

CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
CHECK RUN: 271				
4300	11/10/2016	1 A & A CONCRETE PRODUCTS INC		304.00
	01-436-250001	CULVERTS	304.00	
4301	11/10/2016	101461 ABSOLUTE EQUIPMENT		221.40
	01-431-250000	REPAIR & MAINTENANCE SUPPLIES	232.50	
	01-436-250000	REPAIR & MAINTENANCE SUPPLIES	90.00	
	01-431-250000	REPAIR & MAINTENANCE SUPPLIES	162.40	
	01-409-250000	REPAIR & MAINTENANCE SUPPLIES	-263.50	
4302	11/10/2016	5 A & H EQUIPMENT COMP		1,548.07
	01-437-251000	VEHICLE PARTS	1,548.07	
4303	11/10/2016	103492 ALL-CLEAN BUILDING SERVICES		3,543.00
	01-369-369507	RENTALS - GYM	260.00	
	01-409-450000	CONTRACTED SERVICES	3,023.00	
	01-369-369507	RENTALS - GYM	260.00	
4304	11/10/2016	120406 BALDAUF, MARION L.		1,999.50
	01-362-362201	FIRE ESCROW	1,999.50	
4305	11/10/2016	100150 BARN		65.30
	01-454-371000	LANDSCAPING	34.30	
	01-436-250000	REPAIR & MAINTENANCE SUPPLIES	31.00	
4306	11/10/2016	372 BARRETT WILLIAM		1,174.06
	01-410-461000	TRAINING	1,174.06	
4307	11/10/2016	2085 BATTERIES PLUS		48.85
	01-410-451002	INFORMATION SYSTEM MAINTENANC	48.85	
4308	11/10/2016	3077 CARQUEST AUTO PARTS		190.55
	01-437-250000	REPAIR & MAINTENANCE SUPPLIES	29.99	
	01-437-250000	REPAIR & MAINTENANCE SUPPLIES	6.57	
	01-437-251000	VEHICLE PARTS	175.99	
	01-437-251000	VEHICLE PARTS	-22.00	
4309	11/10/2016	3336 CASH		641.60
	01-402-460000	MEETINGS AND CONFERENCES	19.34	
	01-410-337000	MILEAGE/PARKING	483.00	
	01-410-451000	MAINTENANCE CONTRACTS	23.69	
	01-410-460000	MEETINGS AND CONFERENCES	57.62	
	01-451-240000	COMPLEMENTARY SUPPLIES	51.48	
	01-453-325000	POSTAGE	6.47	
4310	11/10/2016	62 CERTIFIED LABORATORI		244.80
	01-437-231000	VEHICLE FUEL/GASOLINE	244.80	
4311	11/10/2016	102587 CODE.SYS CODE CONSULTING		13,059.29
	01-413-310001	THIRD PARTY FEES (80%)	13,059.29	
4312	11/10/2016	2685 COMCAST		613.55
	01-430-451000	MAINTENANCE CONTRACTS	492.33	
	01-430-451000	MAINTENANCE CONTRACTS	-4.81	

CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
		01-430-451000 MAINTENANCE CONTRACTS	4.23	
		01-430-451000 MAINTENANCE CONTRACTS	16.90	
		01-410-530002 CONTRIBUTION/FIRE POLICE UTIL	104.90	
4313	11/10/2016	103563 COMCAST TELEPHONES		495.48
		01-409-321000 TELEPHONE	495.48	
4314	11/10/2016	1919 COMDOC INC.		554.94
		01-401-451000 MAINTENANCE CONTRACTS	203.87	
		01-410-451000 MAINTENANCE CONTRACTS	180.53	
		01-413-451000 MAINTENANCE CONTRACTS	82.46	
		01-430-451000 MAINTENANCE CONTRACTS	88.08	
4315	11/10/2016	1931 CONSOLIDATED COMMUNICATIONS		146.91
		01-410-321000 TELEPHONE	59.91	
		01-410-530002 CONTRIBUTION/FIRE POLICE UTIL	35.00	
		01-430-321000 TELEPHONE	35.00	
		01-454-321000 TELEPHONE	17.00	
4316	11/10/2016	120040 DARICE INC		91.16
		01-451-247001 COMMUNITY EVENTS	55.27	
		01-451-247001 COMMUNITY EVENTS	35.89	
4317	11/10/2016	3260 DISCOUNT TIRE CENTER		56.00
		01-410-251001 TIRES	28.00	
		01-410-251001 TIRES	28.00	
4318	11/10/2016	21 DUQUESNE LIGHT COMPA		4,882.04
		01-409-361000 ELECTRICITY	2,760.85	
		01-430-361000 ELECTRICITY	173.11	
		01-454-361000 ELECTRICITY	112.87	
		01-430-361000 ELECTRICITY	1,484.27	
		01-410-530002 CONTRIBUTION/FIRE POLICE UTIL	44.84	
		01-433-450003 TRAFFIC SIGNAL OPERATION	43.17	
		01-454-361000 ELECTRICITY	93.52	
		01-454-361000 ELECTRICITY	25.75	
		01-433-450003 TRAFFIC SIGNAL OPERATION	94.65	
		01-454-361000 ELECTRICITY	49.01	
4319	11/10/2016	103493 EJ USA, INC		2,596.80
		01-436-264000 CASTINGS	2,596.80	
4320	11/10/2016	100319 EQUIPARTS		76.70
		01-409-250000 REPAIR & MAINTENANCE SUPPLIES	26.50	
		01-409-250000 REPAIR & MAINTENANCE SUPPLIES	50.20	
4321	11/10/2016	153 F.T. FENCING INC		2,486.00
		01-433-250001 POST/RAILS/HARDWARE/MISC	2,486.00	
4322	11/10/2016	1897 FUN EXPRESS		528.39
		01-451-247001 COMMUNITY EVENTS	528.39	
4323	11/10/2016	100127 GAMBLE, BILL		550.00
		01-410-317100 CIVIL SERVICE/GENERAL	550.00	

CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
4324	11/10/2016	2496 GATEWAY ENGINEERS		7,917.75
		01-408-310000 PROFESSIONAL SERVICES	770.50	
		01-408-310200 ENGINEERING - TRAFFIC	2,510.00	
		01-408-310100 ENG- STORM WATER MAINTENANCE	885.75	
		01-408-310000 PROFESSIONAL SERVICES	1,749.50	
		01-408-310000 PROFESSIONAL SERVICES	1,630.00	
		01-408-310000 PROFESSIONAL SERVICES	372.00	
4325	11/10/2016	119111 GERARD PLUMBING AND HEATING		2,143.12
		01-409-370000 REPAIR/MAINTENANCE SERVICES	2,143.12	
4326	11/10/2016	107 GIEL GARAGE DOORS INC		223.50
		01-437-374000 REPAIR/MAINTENANCE/EQUIPMENT	223.50	
4327	11/10/2016	103188 GORDICO, INC		172.93
		01-410-200012 DETECTIVE SUPPLIES	172.93	
4328	11/10/2016	119022 GREEN GUARD		257.31
		01-430-236001 SAFETY EQUIPMENT/FIRST AID	257.31	
4329	11/10/2016	2201 GUTTMAN OIL COMPANY		13,350.19
		01-437-231000 VEHICLE FUEL/GASOLINE	7,132.00	
		01-437-232000 VEHICLE FUEL/DIESEL	5,838.66	
		01-410-231000 VEHICLE FUEL/GASOLINE	39.30	
		01-410-231000 VEHICLE FUEL/GASOLINE	12.09	
		01-437-231000 VEHICLE FUEL/GASOLINE	48.74	
		01-437-232000 VEHICLE FUEL/DIESEL	279.40	
4330	11/10/2016	113 HASTINGS COMPANY		3.31
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	3.31	
4331	11/10/2016	101842 H & L ELECTRIC		3,528.00
		01-454-310000 PROFESSIONAL SERVICES	2,925.00	
		01-454-310000 PROFESSIONAL SERVICES	603.00	
4332	11/10/2016	118581 HOVIS AUTO		377.91
		01-437-251000 VEHICLE PARTS	45.39	
		01-437-251000 VEHICLE PARTS	129.07	
		01-437-251000 VEHICLE PARTS	49.82	
		01-437-251000 VEHICLE PARTS	6.78	
		01-437-251000 VEHICLE PARTS	255.52	
		01-437-251000 VEHICLE PARTS	-108.67	
4333	11/10/2016	19414 HURT PAM		165.00
		01-451-146000 INSTRUCTORS	165.00	
4334	11/10/2016	91 JORDAN TAX SERVICE I		29,195.37
		01-403-400000 FILING FEES/APPRaisal FEES	768.00	
		01-403-316000 COMMISSION/JORDAN TAX	29.76	
		01-403-316000 COMMISSION/JORDAN TAX	1,756.66	
		01-403-316000 COMMISSION/JORDAN TAX	44.22	
		01-403-316000 COMMISSION/JORDAN TAX	2,203.50	
		01-403-470000 WARRANT OF COLLECTION	24,393.23	

Ross Township  
 CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
4335	11/10/2016	98 KEYSTONE SPRING SERV		57.22
		01-437-251000 VEHICLE PARTS	57.22	
4336	11/10/2016	120409 KLAUS, JENNA		125.00
		01-367-367301 SUMMER RECREATION PROGRAM	125.00	
4337	11/10/2016	121 LAUREL GARDENS TIRE		3,319.00
		01-437-251001 TIRES	967.70	
		01-437-251001 TIRES	679.80	
		01-437-251001 TIRES	379.90	
		01-437-251001 TIRES	599.80	
		01-437-251001 TIRES	691.80	
4338	11/10/2016	102404 LEFCAKIS CONSULTING		3,727.50
		01-407-451000 MAINTENANCE CONTRACTS	1,732.50	
		01-410-451002 INFORMATION SYSTEM MAINTENANC	1,995.00	
4339	11/10/2016	101890 LEXISNEXIS RISK SOLUTIONS		148.35
		01-410-420000 DUES/SUBSCRIPTIONS/MEMBERSHIP	148.35	
4340	11/10/2016	2555 LINDY PAVING INC		3,701.17
		01-431-250000 REPAIR & MAINTENANCE SUPPLIES	56.50	
		01-431-252000 ASPHALT	2,001.65	
		01-431-252000 ASPHALT	1,643.02	
4341	11/10/2016	119000 LIVING TREASURES 1, INC.		803.74
		01-451-247001 COMMUNITY EVENTS	803.74	
4342	11/10/2016	118877 MARTIAL WAY, LLC		150.00
		01-451-146000 INSTRUCTORS	150.00	
4343	11/10/2016	2372 MASTERMANS		934.26
		01-430-236001 SAFETY EQUIPMENT/FIRST AID	819.94	
		01-430-236001 SAFETY EQUIPMENT/FIRST AID	114.32	
4344	11/10/2016	101553 MAZURS GREENHOUSE		200.00
		01-451-247001 COMMUNITY EVENTS	200.00	
4345	11/10/2016	3074 MORTON SALT		134,519.75
		01-432-245000 SALT & CINDERS	7,429.49	
		01-432-245000 SALT & CINDERS	16,235.47	
		01-432-245000 SALT & CINDERS	19,933.94	
		01-432-245000 SALT & CINDERS	16,498.40	
		01-432-245000 SALT & CINDERS	4,616.13	
		01-432-245000 SALT & CINDERS	21,319.71	
		01-432-245000 SALT & CINDERS	9,162.54	
		01-432-245000 SALT & CINDERS	34,795.59	
		01-432-245000 SALT & CINDERS	3,041.12	
		01-432-245000 SALT & CINDERS	1,487.36	
4346	11/10/2016	48 NORTH HILLS AUTO SUPPLY INC		313.85
		01-437-251000 VEHICLE PARTS	31.63	
		01-437-251000 VEHICLE PARTS	109.27	
		01-437-251000 VEHICLE PARTS	85.51	

CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>		<u>CHECK AMT</u>
		01-437-374000 REPAIR/MAINTENANCE/EQUIPMENT	49.99	
		01-437-234000 OIL	23.94	
		01-437-251000 VEHICLE PARTS	13.51	
4347	11/10/2016	100219 NORTH HILLS LOCK & SAFE		349.85
		01-409-370000 REPAIR/MAINTENANCE SERVICES	199.90	
		01-409-370000 REPAIR/MAINTENANCE SERVICES	149.95	
4348	11/10/2016	120338 OFFICE TEAM		2,118.08
		01-451-130004 WAGES-COMM. CTR. COORDINATOR	774.54	
		01-401-140000 WAGES-CLERICAL	823.46	
		01-401-140000 WAGES-CLERICAL	520.08	
4349	11/10/2016	118260 OTIS ELEVATOR CO		171.30
		01-409-375000 REPAIR/MAINTENANCE ELEVATOR	171.30	
4350	11/10/2016	383 PA STATE ASSOC BOROU		225.00
		01-401-420000 DUES/SUBSCRIPTIONS/MEMBERSHIP	225.00	
4351	11/10/2016	103337 PENN COMMERCIAL VEHICLE		46.80
		01-437-251000 VEHICLE PARTS	46.80	
4352	11/10/2016	102643 PEOPLES NATURAL GAS		21.94
		01-410-530002 CONTRIBUTION/FIRE POLICE UTIL	21.94	
4353	11/10/2016	118388 PIRING, JASON		165.00
		01-451-146000 INSTRUCTORS	165.00	
4354	11/10/2016	2834 PITNEY BOWES		172.05
		01-402-384000 LEASE-MACHINERY&EQUIP.	172.05	
4355	11/10/2016	300 PRESS CRAFT PRINTERS		148.00
		01-410-200013 EVIDENCE ROOM	148.00	
4356	11/10/2016	2481 PSATC		3,300.05
		01-400-420000 DUES/SUBSCRIPTIONS/MEMBERSHIP	3,300.05	
4357	11/10/2016	449 QUILL CORPORATION		271.72
		01-401-210000 OFFICE SUPPLIES	72.79	
		01-410-210000 OFFICE SUPPLIES	76.95	
		01-413-240000 OPERATING SUPPLIES	20.99	
		01-451-210000 OFFICE SUPPLIES	100.99	
4358	11/10/2016	101453 QUINN, CHAR		175.00
		01-369-369500 RENTAL-EVERGREEN COMM. PK	175.00	
4359	11/10/2016	166 REALSTATS		1,450.00
		01-401-420000 DUES/SUBSCRIPTIONS/MEMBERSHIP	725.00	
		01-413-420000 DUES/SUBSCRIPTIONS/MEMBERSHIP	725.00	
4360	11/10/2016	2469 REESE VIRGINIA		479.50
		01-451-146000 INSTRUCTORS	479.50	
4361	11/10/2016	3014 RE NOREEN A		796.00
		01-414-145001 SECRETARIAL SERVICE/ZHB	471.00	
		01-400-145000 SECRETARIAL SERVICE	325.00	

CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
4362	11/10/2016	118259 R & M		298.00
		01-413-240000 OPERATING SUPPLIES	88.00	
		01-430-236000 HOUSEHOLD SUPPLIES	210.00	
4363	11/10/2016	119437 ROSS DEMOCRATIC COMMITTEE		60.00
		01-369-369500 RENTAL-EVERGREEN COMM. PK	60.00	
4364	11/10/2016	3173 ROSS MAINTENANCE		47.00
		01-430-236000 HOUSEHOLD SUPPLIES	47.00	
4365	11/10/2016	118169 ROTHFUS FOR CONGRESS		100.00
		01-322-322834 TEMPORY SIGN PERMITS	100.00	
4366	11/10/2016	186 SAFETY KLEEN CORPORA		129.20
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	129.20	
4367	11/10/2016	3245 SHULTS FORD		191.52
		01-410-251000 VEHICLE PARTS	46.62	
		01-410-251000 VEHICLE PARTS	23.40	
		01-437-251000 VEHICLE PARTS	92.22	
		01-437-251000 VEHICLE PARTS	29.28	
4368	11/10/2016	3361 SITTING CORTESE & WRATCHER		550.00
		01-414-314001 LEGAL SERVICES	550.00	
4369	11/10/2016	100087 SPRINT		607.84
		01-410-321000 TELEPHONE	607.84	
4370	11/10/2016	3187 STALEY COMMUNICATION		70.08
		01-437-251000 VEHICLE PARTS	70.08	
4371	11/10/2016	103544 STAPLES ADVANTAGE		428.20
		01-401-210000 OFFICE SUPPLIES	49.52	
		01-413-240000 OPERATING SUPPLIES	44.89	
		01-401-210000 OFFICE SUPPLIES	45.49	
		01-413-240000 OPERATING SUPPLIES	9.83	
		01-451-210000 OFFICE SUPPLIES	7.58	
		01-410-210000 OFFICE SUPPLIES	24.98	
		01-410-210000 OFFICE SUPPLIES	13.69	
		01-401-210000 OFFICE SUPPLIES	8.31	
		01-430-210000 OFFICE SUPPLIES	49.72	
		01-401-210000 OFFICE SUPPLIES	46.16	
		01-402-210000 OFFICE SUPPLIES	12.02	
		01-410-210000 OFFICE SUPPLIES	35.43	
		01-401-210000 OFFICE SUPPLIES	4.40	
		01-410-210000 OFFICE SUPPLIES	63.78	
		01-430-210000 OFFICE SUPPLIES	12.40	
4372	11/10/2016	3392 STEEL CITY LANDSCAPE		5,833.00
		01-454-372000 LANDSCAPING CONTRACTS	325.00	
		01-454-372000 LANDSCAPING CONTRACTS	5,508.00	
4373	11/10/2016	3503 SUNGARD		7,040.00
		01-410-451002 INFORMATION SYSTEM MAINTENANC	7,040.00	

CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
4374	11/10/2016	120408 TASSARI, PATRICK J		100.00
		01-491-491430 REFUND OF REAL ESTATE TAXES	100.00	
4375	11/10/2016	119499 THOMAS H. AYOOB III&ASSOCIATES		2,590.00
		01-410-317100 CIVIL SERVICE/GENERAL	2,012.50	
		01-410-317100 CIVIL SERVICE/GENERAL	577.50	
4376	11/10/2016	844 TIFCO INDUSTRIES		651.68
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	459.03	
		01-437-250000 REPAIR & MAINTENANCE SUPPLIES	192.65	
4377	11/10/2016	119462 T & M HARDWARE & RENTAL, INC.		42.70
		01-454-250015 HOUSEHOLD SUPPLIES	10.78	
		01-413-240000 OPERATING SUPPLIES	3.59	
		01-437-251000 VEHICLE PARTS	20.49	
		01-454-250015 HOUSEHOLD SUPPLIES	7.84	
4378	11/10/2016	99882 TRAFFIC CONTROL		242.25
		01-433-450001 TRAFFIC SIGNAL MAINTENANCE	242.25	
4379	11/10/2016	318 TRI STATE HOSE & SUP		762.63
		01-437-251002 SNOW EQUIPMENT PARTS	762.63	
4380	11/10/2016	325 UNIFIRST		453.55
		01-409-370000 REPAIR/MAINTENANCE SERVICES	25.75	
		01-430-238000 UNIFORM RENTAL	148.80	
		01-430-238000 UNIFORM RENTAL	139.10	
		01-430-238000 UNIFORM RENTAL	139.90	
4381	11/10/2016	102369 US BANK Phil		536,238.75
		01-472-500001 GENERAL OBLIGATION BOND INTEREST	94,288.75	
		01-472-500000 GENERAL OBLIGATION BOND PRINCIPAL	420,000.00	
		01-472-500001 GENERAL OBLIGATION BOND INTEREST	21,950.00	
4382	11/10/2016	331 VECTOR SECURITY		177.85
		01-430-451000 MAINTENANCE CONTRACTS	29.95	
		01-410-530002 CONTRIBUTION/FIRE POLICE UTIL	147.90	
4383	11/10/2016	89 VERIZON		321.88
		01-410-321000 TELEPHONE	72.81	
		01-410-323000 VOICE GRADE TRANSMISSION SERV	249.07	
4384	11/10/2016	99907 WASTE MANAGEMENT		318.48
		01-430-250000 REPAIR & MAINTENANCE SUPPLIES	318.48	
4385	11/10/2016	343 WEST VIEW WATER AUTH		46,166.94
		01-411-363000 HYDRANT SERVICE	46,166.94	
4386	11/10/2016	103289 WITMER PUBLIC SAFETY GRP, INC		3,519.78
		01-410-261000 AMMUNITION	3,519.78	
CHECK RUN: 271			NUMBER OF CHECKS:	87
			NUMBER OF EPAYMENTS:	0
				858,284.24
				0.00
				858,284.24

FY 2016

Ross Township

CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
CASH ACCT 01-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>		<u>CHECK AMT</u>
			TOTAL NUMBER OF CHECKS:	87
				858,284.24
			TOTAL NUMBER OF EPAYMENTS:	0
				0.00
				<u>858,284.24</u>

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURES:

_____	(DATE)	_____	(DATE)
_____	(DATE)	_____	(DATE)

# **TOWNSHIP OF ROSS**

## **Sewer Account**

**Vendor Payments to be Approved  
For Payment on November 9, 2016.**

**Checks #3137 to #3141  
In the amount of \$34,851.47**

Ross Township  
 CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 08-100-010400

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 269			
3137	11/10/2016	2 ALCOSAN	1,928.01
		08-429-364000 ALCOSAN	1,928.01
3138	11/10/2016	2496 GATEWAY ENGINEERS	20,341.70
		08-430-310000 PROFESSIONAL SERVICES	5,348.25
		08-430-311000 INSPECTION	830.00
		08-430-310000 PROFESSIONAL SERVICES	3,600.55
		08-430-311000 INSPECTION	8,763.90
		08-429-310002 PROFESSIONAL SERVICES/GIS	1,314.50
		08-430-451100 SHALER-PINE CREEK	72.00
		08-430-451100 SHALER-PINE CREEK	412.50
3139	11/10/2016	30 GIRTY'S RUN JOINT SE	3,558.75
		08-429-364001 GIRTY'S RUN SEWER AUTHORITY	3,558.75
3140	11/10/2016	91 JORDAN TAX SERVICE 1	9,000.87
		08-402-316000 COMMISSION/JORDAN TAX	5,833.33
		08-402-316000 COMMISSION/JORDAN TAX	514.82
		08-402-316000 COMMISSION/JORDAN TAX	2,652.72
3141	11/10/2016	48 NORTH HILLS AUTO SUPPLY INC	22.14
		08-429-250000 REPAIR & MAINTENANCE SUPPLIES	22.14
CHECK RUN: 269			NUMBER OF CHECKS: 5
			NUMBER OF EPAYMENTS: 0
			34,851.47
			0.00
			34,851.47
TOTAL NUMBER OF CHECKS:			5
TOTAL NUMBER OF EPAYMENTS:			0
			34,851.47
			34,851.47

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURES:

\_\_\_\_\_  
 (DATE)

\_\_\_\_\_  
 (DATE)

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 (DATE)

\_\_\_\_\_  
 (DATE)

**TOWNSHIP OF ROSS**

**Capital Improvement**

**Vendor Payments to be Approved  
For Payment on November 9, 2016**

**Checks #4134 to #4139  
In the amount of \$60,245.28**

Ross Township  
 CHECK REGISTER FOR 11/10/2016 TO 11/10/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 19-100-000000

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 270			
4134	11/10/2016	2085 BATTERIES PLUS	65.85
		19-410-500006 OFFICE IMPROVEMENTS	65.85
4135	11/10/2016	2496 GATEWAY ENGINEERS	20,216.60
		19-408-350000 ENGINEER	1,038.85
		19-408-350000 ENGINEER	18,708.75
		19-408-350002 ENGINEER - P.W. FACILITY	260.00
		19-454-370000 PARKS IMPROVEMENT PROJECTS	209.00
4136	11/10/2016	101463 GHA TECHNOLOGIES	5,184.00
		19-410-500002 HARDWARE REPLACEMENT	5,184.00
4137	11/10/2016	120050 MASSARO	15,672.00
		19-414-352004 PROJECT MANAGER-P.W. FACILITY	15,672.00
4138	11/10/2016	270 OVERHEAD DOOR CO OF	2,764.00
		19-439-375000 TOWNSHIP BUILDING IMPROVEMENTS	2,764.00
4139	11/10/2016	118835 PETROLEUM TECHNICAL SERVICES	16,342.83
		19-439-375000 TOWNSHIP BUILDING IMPROVEMENTS	16,007.28
		19-439-375000 TOWNSHIP BUILDING IMPROVEMENTS	335.55
	CHECK RUN: 270	NUMBER OF CHECKS:	6
		NUMBER OF EPAYMENTS:	0
			60,245.28
			0.00
			60,245.28
		TOTAL NUMBER OF CHECKS:	6
		TOTAL NUMBER OF EPAYMENTS:	0
			60,245.28
			60,245.28

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURES:

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 (DATE)

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 (DATE)

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 (DATE)

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 (DATE)

**TOWNSHIP OF ROSS**

**Escrow Payments**

**Vendor Payments to be Approved  
For Payment on November 9, 2016.**

**Check #5019  
In the amount of \$15,108.97**

Ross Township  
 CHECK REGISTER FOR 11/3/2016 TO 11/3/2016 & CHECK NUMBERS 0 TO 2147483647  
 CASH ACCT 05-100-010003

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VENDOR NO/ NAME</u>	<u>CHECK AMT</u>
CHECK RUN: 268			
5019	11/03/2016	2496 GATEWAY ENGINEERS	15,108.97
05-250-250133		LRC NORTHWAY MALL ACQUISTIONS	41.50
05-250-250211		ESCROW ACCT - LRC-VERIZON (P-137)	42.50
05-250-250215		ESCROW ACCT-RIDGE AT HIGHLANDS P139	2,276.50
05-250-250225		ESCROW ACCT - PERRYSVILLE (P-102)	511.50
05-250-250229		ESCROW ACCT - BUCCIGROSSI (P-154)	466.50
05-250-250202		ESCROW ACCT- LRC DEVELOPMENT(P-142)	42.50
05-250-250202		ESCROW ACCT- LRC DEVELOPMENT(P-142)	2,648.25
05-250-250233		ESCROW ACCT - 110 MCINTYRE(P-156)	334.00
05-250-250140		DAROCO-SUBDIVISION	2,181.22
05-250-250217		ESCROW ACCT-COSMO APARTMENTS SP14-2	167.00
05-250-250124		LIMERICK LAND PARTNERS LP	6,345.00
05-250-250124		LIMERICK LAND PARTNERS LP	52.50
CHECK RUN: 268			NUMBER OF CHECKS: 1
			NUMBER OF EPAYMENTS: 0
			15,108.97
			0.00
			15,108.97
			TOTAL NUMBER OF CHECKS: 1
			TOTAL NUMBER OF EPAYMENTS: 0
			15,108.97
			15,108.97

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURES:

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 (DATE)

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 (DATE)

# **TOWNSHIP OF ROSS**

## **Payroll Fund**

**Payroll & Payroll Liabilities to be  
Ratified for the period of October 3, 2016  
Through October 16, 2016**

**Checks 2608 through 2623  
Direct Deposits 37844 to 37959  
and Wire Transfers 764 to 770  
in the amount of \$303,126.96**

# **TOWNSHIP OF ROSS**

## **Payroll Fund**

**Payroll & Payroll Liabilities to be  
Ratified for the period, October 17, 2016  
Through October 30, 2016**

**Checks 2624 through 2631  
Direct Deposits 37960 to 38067  
and Wire Transfers 771 to 775  
in the amount of \$266,428.54**