



**ROSS TOWNSHIP**  
**1000 Ross Municipal Drive**  
**Pittsburgh, PA 15237**

**Phone: (412) 931-7055 Fax: (412) 931-3508**

**HVAC PERMIT APPLICATION - COMMERCIAL OR MULTI-FAMILY**

**PROPERTY INFORMATION**

Property Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Ward: \_\_\_\_\_

Location of Work / Tenant: \_\_\_\_\_

Parcel #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax: \_\_\_\_\_

**ESTIMATED COST OF WORK: \$ \_\_\_\_\_**

**Signature of Applicant**

**HVAC DIMENSIONAL INFORMATION (Complete only if HVAC unit(s) is/are located outside of building)**

	Type (furnace, A/C)	Location (ground, roof, etc)	Height (feet)	Length (feet)	Width (feet)
<b>Main Structure</b>					
<b>HVAC Unit</b>					
<b>HVAC Unit</b>					
<b>HVAC Unit</b>					

\* If unit(s) is/are located outside of the building, please attach a survey or plot plan to use this application for zoning approval.

\* A separate Electrical Permit may be required in addition to this HVAC Permit Application.

**HVAC UNIT DESCRIPTIONS AND QUANTITIES**

ITEMS INSTALLED	Quantity	
	New	Replacement
Furnaces		
A/C Units		
Heat Pumps		
Fan Units / Fan Coil Units		
Other Mechanical & Duct Systems (List Below)		

**HVAC FEE SCHEDULE**

Up to \$1,000.00 of Total Installation Cost	<b>\$100.00</b>
For Each Additional \$1,000.00 up to \$1,000,000.00	<b>ADD \$15.00 per \$1,000.00</b>
For Each Additional \$1,000.00 over \$1,000,000.00	<b>ADD \$8.00 per \$1,000.00</b>
Occupancy Fee for Zoning Approval	<b>ADD \$60.00</b>

	<b>SUBTOTAL OF HVAC FEES</b>	
	<b>PA UCC Fee</b>	<b>\$4.50</b>
	<b>Scanning Fee</b>	
	<b>Document Storage Fee</b>	
	<b>Plan Review Fee</b>	
	<b>GRAND TOTAL OF ALL PERMITS</b>	

**DO NOT WRITE BELOW THIS LINE - TOWNSHIP USE ONLY**

Permit #: \_\_\_\_\_

Invoice #: \_\_\_\_\_

Check #: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_